CALL TO ORDER

1. Meeting called to order by Mayor Keith Zachariason at 7:00 PM at the Lake Park City Center.

A. ROLL CALL

1. Members Present: Dan Aune, John Warling, Keith Zachariason, Jon Anderson

2. Members Absent: Kelly Stark

3. Staff: Lonnie Neuner, Carly Olson, Brady Burnside, Dave Coufal, Todd Frank, Sarah Mikkelsen

4. Contracted Services: Dan Hanson, Charlie Ramstad

5. Media: None

6. Guests: John Raknerud, Alice Raknerud, Jim Olson

B. ADDITIONS AND/OR REMOVALS

C. PUBLIC FORUM & CORRESPONDENCE

a. Jim Olson, Becker County Construction Agreement (New Business on G1) discussed agreement with council.

**M/S:** Aune/Warling to approve Becker County Construction Agreement.

**Roll Call Vote:** Warling – Aye; Zachariason – Aye; Aune – Aye; Anderson – Aye

**Motion carried unanimously.**

D. CONSENT AGENDA

1. Minutes of 8-14-17 Regular Meeting

a. Change year of completion on C1 to 2019. Change that backhoe quote is based on state bid amount is $87,792.41 on F6a. Bid amount on demolition of building is $20,000 on F6b.

2. Bills

3. Council Reports

**M/S/CU:** Anderson/Warling to approve the consent agenda.

E. ADDITIONAL BILLS

a. Sanford Beutner, $279.49

b. Arvig Communications, $857.74

c. Missouri Basin S/1, $32,450.67

d. Missouri Basin S/2, #8,474.00

e. Bergman Plumbing, $140.00

f. Casey’s General Store, $596.75

g. Cardmember Services, $3,516.85

h. BCBS of MN, $10,491.75

i. Lake Park Public Utilities, $8,365.71

j. Groebner & Associates, $81.54

**M/S/CU:** Anderson/Warling to approve the additional bills.

F. STAFF REPORT

1. Moore Engineering, City Engineer, Dan Hanson

a. Discussed the findings on the Storm Sewer Drainage Realignment/Televising project and what areas need work. Pointed out certain areas that are more crucial than others.

b. Pay request for the $25,533.90 balance to Hough, Inc of DL.

**M/S/CU:** Anderson/Warling to approve final payment of $25,533.90 to Hough, Inc of DL.

2. Dave Coufal, Fire Chief

a. 2 fire calls

b. Coufal and two other fireman will go to Illinois for new fire truck inspection. Truck completion date should be October 20, 2017.

c. Fire truck parked by Liquor Store for 9/11. Will continue for future years.

d. Two individuals interviewed for volunteer fireman. Backgrounds passed and Coufal recommends them to be probationary members.

1. Jordan Jones

**M/S/CU:** Aune/Anderson to approve the Jordan Jones for probationary member.

2. Jacob Krogen

**M/S/CU:** Anderson/Warling to approve the Jacob Krogen for probationary member.

e. 2 more interviews next week.

3. Brenda Seley, Nutrition Coordinator

a. Menus are sent to area churches, open lunch hour is 11:30-1:00, open to all ages. Information Nutrition Center flyer will be in next City mailing.

4. Carly Olson, Municipal Liquor Manager

a. New Hire is Jeanie Derstine.

**M/S/CU:** Warling/Anderson to approve the Jean Derstine as a new Liquor Store employee.

b. Olson asked if a council member can work at the Liquor Store. Ramstad will check on state statue. Olson stated it would be part time.

c. Olson asked Council what their thoughts were on opening on Sundays. Council discussed and said Olson can make the decision. A resolution would be needed to change the hours.

5. Brady Burnside, Police Chief

a. Pumpkin Fest street closure permit obtained

b. 2 new NO PARKING signs by the Old Skool Malt Shop

c. Met with Tac10 and County with maintenance fees on equipment.

d. Looking into more options for surveillance. Cost is expensive.

e. Park Village residents inquired about an outdoor portable fire pit. Council Consensus: residents can have a portable fire pit if on south side because it is farther away from buildings and safer location.

f. Burnside reported break-ins at old high school. Bristlin intends on posting NO trespassing signs and installing fences.

6. Todd Frank, Utility & Public Works Superintendent

a. Liquor Store sign project is complete.

b. Cleaned out NP building. Old Liquor Store signs were stored in NP building. Frank will ask Liquor Store or Historical Society if they have any interest in them. If not, maybe look into selling signs.

c. Lights arrived for City Park, they will be installing them soon.

d. New backhoe should arrive mid-October.

7. Charlie Ramstad, City Attorney

a. Council/Neuner inquired if we need a certificate of liability for use of the parks for example the Softball Tournaments. Ramstad said yes and recommended a written contract.

8. Lonnie Neuner, City Clerk-Treasurer   
a. Review of Trial Balance: discussion of Trial Balance details.

b. 2018 Tax Levy: Neuner presented proposed Tax Levy payable in 2018. Discussion of different percentages.

**M/S/CU:** Warling/Aune to approve tax levy of 3%.

c. Sewer Project: Neuner informed Council that the project was approved at $250,000 and total cost is $280,937. A fund transfer of $31,000 from Electric to Sewer fund is an option.

**M/S/CU:** Aune/Anderson to approve transfer of $31,000 from Electric to Sewer.

G. NEW BUSINESS

1. Becker County Construction Agreement (see section C)

2. AT&T Lease

a. Council and Ramstad reviewed new lease agreement. Council Consensus that they do not agree with the lease: lower rent, tower control and extended leased years. Council will not sign new least that was present. Contact AT&T and have them send a proposed lease and they will evaluate again.

3. Sewer Project Final Payment (see section F1)

4. REACH

a. Reach of Hawley sent a request for donation. $200 has been donated in previous years.

**M/S/CU:** Warling/Anderson to approve $200 donation to Reach of Hawley.

H. OLD BUSINESS

a. Building Inspector: Zachariason has contacted Steven Schroeder and he is interested in discussion this option for the City of Lake Park. Zachariason will meet with him and discuss contracts and what he offers in other town. Zachariason will bring back the information to the council for further discussion.

b. Bridge update: Mid-October will begin water main, grubbing and staging. March will demolish the West lane first and when completed start the East lane. It will be approximately two feet higher and ten feet wider. Approximate completion is Spring 2019.

I. OTHER BUSINESS

a. Audit: Aune discussed audit findings, financials and proposed to have an RFP for other Auditing Firms.

**M/S/CU:** Aune/Warling to approve a RFP with a three week deadline.

b. Neuner stated Bristlin emailed a subdivision map document to City office. No action will be taken due to no application form was attached.

J. ANNOUNCMENTS

K. ADJOURNMENT

**M/S/CU:** Aune/Anderson to adjourn meeting at 9:22 pm.