CALL TO ORDER

1. Meeting called to order by Mayor Keith Zachariason at 7:00 PM at the Lake Park City Center.

A. ROLL CALL

1. Members Present: Dan Aune, John Warling, Keith Zachariason, Jon Anderson, Kelly Stark

2. Members Absent: None

3. Staff: Brady Burnside, Dave Coufal, James Endersby, Mark Palm, Todd Frank, James Endersby, Brady Burnside, Lonnie Neuner, Sarah Mikkelsen

4. Contracted Services: Charlie Ramstad, Dan Hanson

5. Media: None

6. Guests: None

B. ADDITIONS AND/OR REMOVALS

C. PUBLIC FORUM & CORRESPONDENCE

D. CONSENT AGENDA

1. Minutes of 1-8-18 Regular Meeting

2. Bills

3. Council Reports

a. Dan Aune: Shared information about financial documents from 2016 audit. Suggested that 2017 audit have line items for all accounts. Neuner will contact auditors with Drown suggestions.

**M/S/CU:** Anderson/Warling to approve the consent agenda.

**Roll Call:** Warling – Aye; Zachariason – Aye; Aune – Aye; Anderson – Aye; Stark-Aye

E. ADDITIONAL BILLS

**M/S/CU:** Anderson/Warling to approve the additional bills totaling $19,497.05.

F. STAFF REPORT

1. Moore Engineering, City Engineer

a. Hanson brought city maps for Frank.

2. Dave Coufal, Fire Chief

a. Three fire calls: two accident and one auto fire

b. Old Tanker listed for sale

c. Engine 2: At Swanson’s for pump repair

d. ISO: recent meeting with a rating of 6, hoping for a 5 rating after Engine 2 is repaired.

e. Old Timer’s Run: UTV needs repair due to breakdown during Old Timer’s Run. The UTV is currently in shop waiting for repairs. Coufal contacted DNR about getting a UTV.

f. Relief Association President Mark Palm, presented Relief Association Benefit Level for Fire Department and requested an annual increase per person of $1,285.

**M/S/CU:** Warling/Stark to approve Relief Association Benefit Level annual increase per person to $1,285.00.

**\*\*\*Abstain:** Anderson/Zachariason

3. Brenda Seley, Nutrition Coordinator-absent

4. Carly Olson, Municipal Liquor Manager-absent

5. Brady Burnside, Police Chief

a. Discussion on vandalism in the Old High School.

6. Todd Frank, Utility & Public Works Superintendent

a. Shared quotes from Westlund Excavating and Olson Construction for dirt/gravel work for the Liquor Store parking lot.

b. Resolution 18-201 – Distributed Generation

**M/S/CU:** Anderson/Warling to approve the Resolution 18-201 for Distributed Generation.

**Roll Call:** Warling – Aye; Zachariason – Aye; Aune – Aye; Anderson – Aye; Stark-Aye

c. Substation: Transforming needs to be repaired or replaced. Bids needed over $100,000 for labor and materials.

**M/S/CU:** Aune/Anderson to authorize Todd Frank to hire an engineering firm for specs on this project.

7. Dan Aune

a. Shared and discussed hand out recap on City employees’ salaries/benefits/insurance package and what departments they are being charged out of.

Aune left the meeting at 8:22 PM

8. Charlie Ramstad, City Attorney

a. AT&T Lease: discussion on changes/updates on lease, will send to AT&T.

9. Lonnie Neuner, City Clerk-Treasurer   
a. Review of Trial Balance

G. NEW BUSINESS

1. Job Descriptions

**M/S/CU:** Warling/Stark to approve and email job descriptions to Drown.

2. Auditor Engagement Letter

**M/S/CU:** Anderson/Warling to approve Auditor Engagement Letter.

3. Lake Park ALERT

**M/S/CU:** Anderson/Stark to approve $2,000 per year for the next three years to Lake Park Alert.

4. MNDOT AGREEMENT (Hwy 10 Stop Lights Project)

**M/S/CU:** Warling/Anderson to approve MNDOT Agreement for the Highway 10 Stop Lights.

5. Resolution 18-202 – MNDOT Hwy 10 Lights

**M/S/CU:** Stark/Warling to approve Resolution 18-202 – MNDOT Hwy 10 Lights.

**Roll Call:** Warling – Aye; Zachariason – Aye; Anderson – Aye; Stark-Aye

6. Subdivision Application

**M/S/CU:** Warling/Stark to approve Subdivision Application.

7. AT&T Lease- See F. Staff Report/Ramstad

H. OLD BUSINESS

I. OTHER BUSINESS

J. ANNOUNCMENTS

K. ADJOURNMENT

**M/S/CU:** Anderson/Stark to adjourn meeting at 8:55 PM.