CALL TO ORDER

1. Meeting called to order by Mayor Keith Zachariason at 7:12 PM at the Lake Park City Center.

A. ROLL CALL

1. Members Present: Dan Aune, John Warling, Keith Zachariason, Jon Anderson, Kelly Stark

2. Members Absent: None

3. Staff: Brady Burnside, Dave Coufal, LeRoy Larson, Carly Olson, James Endersby, Lonnie Neuner, Sarah Mikkelsen

4. Contracted Services: Charlie Ramstad, Liza Donabauer

5. Media: None

6. Guests: Sheri Kaiser, Alice Raknerud, John Raknerud, Jason Bristlin

B. ADDITIONS AND/OR REMOVALS

C. PUBLIC FORUM & CORRESPONDENCE

1. Library Report

a. Zachariason reported the Lake Park librarian approached him about switching office spaces with the Police Department. The Library is the second largest used link site in the area. The library would like more room and the Police Station has more space than current library. Chief Burnside is not opposed to switching spaces; the back room will not change.

2. Liza Donabauer – David Drown, Pay Study

a. Donabauer shared a brief overview of Pay Study Comparison. Discussion and questions from Council. They asked for comparison with Jet and League of Minnesota City points on pay study. Donabauer will research questions and get back to Neuner with answers.

D. CONSENT AGENDA

1. Minutes of 3-12-18 Regular Meeting

2. Bills

3. Council Reports

**M/S/CU:** Anderson/Aune to approve the consent agenda.

**Roll Call:** Warling – Aye; Zachariason – Aye; Aune – Aye; Anderson – Aye; Stark-Aye

E. ADDITIONAL BILLS

**M/S/CU:** Stark/Anderson to approve the additional bills totaling $81,513.91.

F. STAFF REPORT

**1. Moore Engineering, City Engineer - absent**

**2. Dave Coufal, Fire Chief**

a. 4 calls

b. Engine 2 and UTV are in service

c. Township fees: Reviewing fees and market/property value to determine if fees need to be updated.

d. In-town fire calls: Currently in-town calls are not billed for the first two hours and Coufal recommends that in-town and out of town be charged the same fees.

**M/S/CU:** Anderson/Aune to approve the Fire Department to bill the in-town calls according to department rates as of April 9th, 2018.

e. Minutes Amendment:

\*\*AMENDMENT OF FEBRUARY 12, 2018 MINUTES AT THE APRIL 12, 2018 MEETING\*\*

**M/S/CU**: Anderson/Warling to amend motion from February 12, 2018 minutes for the Relief Association Benefit Level annual increase per person to $1,285 to be effective on February 12, 2018.

**3. Brenda Seley, Nutrition Coordinator-absent**

a. Zachariason reported a new freezer was purchased because the old freezer stopped working and had previously been repaired a few times.

**4. Carly Olson, Municipal Liquor Manager**

a. Golf Tournament is scheduled for Saturday, June 16th, 2018.

b. March was a profitable month. Aune stated it was the highest quarter he has seen in his time as liaison for Liquor Store.

**5. Brady Burnside, Police Chief**

a. Reported that Anderson handled the investigation on the Old High School arson.

b. Burnside reported traffic is going well with bridge project.

**6. Todd Frank, Utility & Public Works Superintendent**

a. Substation: Engineer are drafting plans and specs and will be available at the May City Council meeting. A generator will be used during this project and an electrical shut down is not anticipated.

b. Dollar General will be breaking ground in the next week and has a projected opening date of mid July 2018.

**7. Charlie Ramstad, City Attorney**

a. AT&T Lease was not agreeable with AT&T, negotiations will cease for now. AT&T rent will increase starting in May of 2018.

b. Lake Park Development Proposal from Bristlin does not comply.

**8. Lonnie Neuner, City Clerk-Treasurer**   
a. Review of Trial Balance

b. Neuner shared the office has not received many pool applicants. Help wanted flyers were distributed around town and high school, advertising in school announcements and Lakes Country Connection.

c. Pool Reimbursement: A lifeguard from 2017 Lake Park pool staffing inquired if re-certification is reimbursed? Council discussion.

**M/S/CU:** Aune/Anderson to approve full reimbursement for re-certification at the end of the season.

d. Neuner shared the City has started a Facebook page and will be sharing area news and updates.

G. NEW BUSINESS

1. Resolution 18-401, WMMPA Representative Appointment

**M/S/CU:** Aune/Anderson to approve Todd Frank as the WMMPA Representative and Corey Will as alternate.

**Roll Call:** Warling – Aye; Zachariason – Aye; Aune – Aye; Anderson – Aye; Stark-Aye

2. Resolution 18-402, MRES Representative Appointment

**M/S/CU:** Aune/Anderson to approve Todd Frank as the MRES Representative and Corey Will as alternate.

**Roll Call:** Warling – Aye; Zachariason – Aye; Aune – Aye; Anderson – Aye; Stark-Aye

3. Library & Police Space: See C. Public Forum & Correspondence #1

4. EDA Appointment – Ralph Braaten

**M/S/CU:** Warling/Aune to appoint Ralph Braaten to his existing term on the Economic Development Association.

H. OLD BUSINESS

I. OTHER BUSINESS

a. Aune inquired about paying EDA Gateway bill with levied tax money.

J. ANNOUNCEMENTS

1. Board of Appeals Meeting April 18th, 1:30 PM

K. ADJOURNMENT

**M/S/CU:** Anderson/Stark to adjourn meeting at 8:47 PM.