CALL TO ORDER

1. Meeting called to order by Mayor Keith Zachariason at 7:01 PM at the Lake Park City Center.

A. ROLL CALL

1. Members Present: Jon Anderson, Dan Aune, John Beaudine, John Warling, Keith Zachariason

2. Members Absent: None

3. Staff: Brady Burnside, Dave Coufal, Carly Olson, James Endersby, Lonnie Neuner, Sarah Mikkelsen, Todd Frank

4. Contracted Services: Karen Skoyles

5. Media: None

6. Guests: None

B. ADDITIONS AND/OR REMOVALS

A. Aune wants to add Audit handout to discuss under Old Business

C. PUBLIC FORUM & CORRESPONDENCE

D. CONSENT AGENDA

1. Minutes of 7-9-18 Regular Meeting

2. Minutes of 7-25-18 Special Meeting

3. Bills

a. Aune inquired about the bills for the Liquor Store parking lot and what sections were quoted. Zachariason said it was quoted for East/South/West and more work needed to be completed once the project was started. That work was not quoted because it was discovered while working on site. The additional work created more time and higher expenses but was charged out at the same rate as original quote.

4. Council Reports

**M/S/CU:** Anderson/Warling to approve the consent agenda.

**Roll Call:** Warling – Aye; Zachariason – Aye; Aune – Aye; Anderson – Aye; Beaudine - Aye

E. ADDITIONAL BILLS

a. Additional bills total $51,459.34

**M/S/CU:** Aune/Beaudine to approve the additional bills.

F. STAFF REPORT

**1. Moore Engineering, City Engineer-absent**

a. Zachariason informed Council that Dan Hanson (Moore Engineering) contacted a company and received a $3,000 quote to map out AT&T and Wi-Fly antennas on water town. It is recommended by Council that the Utility Department will map out the antennas in the near future.

**2. Dave Coufal, Fire Chief**

a. two fire calls: one fire, one accident

b. no updated on FEMA or DNR grant

c. Lake Park Fire Department truck fund will transfer $100,000 into a CD for higher interest.

d. Bids on UTV and tracks: Coufal recommends accepting bids for $3,450 on UTV and $1,500 on tracks. The buyer will pay in City office on August 14, 2018.

**M/S/CU:** Warling/Anderson to approve recommendation on bids for $3,450 on UTV and $1,500 on tracks.

**3. Brenda Seley, Nutrition Coordinator** - absent

**4. Carly Olson, Liquor Store Manager**

a. Customer appreciation with Fire Department will be August 25th with bean bag tournaments at 3:00, free will donation for grilled burgers/hotdogs starting at 5:30 and October Road will play at 9:00.

b. Gator and Gun will be August 18th with open jukebox all night, horse/pig races, meat board and drawing at 10:00 pm.

c. Will contact Frank to discuss striping on parking lot.

d. Discussion on permanent transfer for gravel work and tar from Liquor Store Reserve.

e. Liquor Store employee asked for four months off, but not for a medical reason. Olson is not able to keep her job available for that period of time. Council recommended Olson to get a signed document from employee requesting that time-off.

**5. Brady Burnside, Police Chief**

a. Visiting with residents with abandoned vehicles on property.

b. Contacted residents about cleaning sidewalk due to construction of new homes. Sidewalk needs to be accessible and safe.

**6. Todd Frank, Utility & Public Works Superintendent**

a. Fixed gas leak behind bus shed.

b. Street sweeper was on 3rd on August 13th.

c. Will be working on moving hydrant near the Classic Auto Sales for stop light project.

d. Calling for bids on transformers. Open bids on August 22, 2018 at 4:00. Labor bid will be separate. Special Meeting will be August 27th at 5:30 pm. A portable substation will be rented for the week. The new transformer will be replacing 3 transformers and 3 regulators.

**7. Karen Skoyles, City Attorney**

a. Resolution 18-801 MGA Signor: resolution authorizing signature of the master subscriber agreement for Minnesota Government access for Governmental Agencies.

**M/S/CU:** Aune/ Anderson to approve Resolution 18-801.

b. Sending a letter to Bristlon Construction stating we need signatures on the TIF agreements.

c. No updates on AT&T Contract.

**8. Lonnie Neuner, City Clerk-Treasurer**   
a. Review of Trial Balance

b. Unneeded City Funds

-County is researching some of the questions for the unneeded funds.

-010 EDA Fund: will no longer be used in 2019

Warling asked about the Becker County Museum payments. Neuner said we paid the last and final installment.

G. NEW BUSINESS

1. Postpone Bids: See Staff Report F-6 d.

2. Actuary Study: Auditor is advising an actuary study for the Fire Relief Association. Council has offered to pay 50% for the cost of the study. Fire Relief Association will discuss and approve at their next meeting to pay the other 50%. Base year quote is $2,300 and follow up year(s) is $1,000.

**M/S/CU:** Aune/ Warling to approve 50% payment of Actuary Study for Lake Park Fire Relief Association.

3. Resolution 18-801 MGA Signor: See Staff Report F:7:a

4. Personnel Policy – Insurance: updated Employee Handbook for new insurance plan and payment options.

**M/S/CU:** Anderson/ Warling to approve updated IV Benefits, Section 1.0 #4 in Employee Handbook.

H. OLD BUSINESS

Aune shared and discussed information in regards to the Audit.

I. OTHER BUSINESS

J. ANNOUNCEMENTS

K. ADJOURNMENT

**M/S/CU:** Zachariason/Aune to adjourn meeting at 8:42 PM.