



LAKE PARK CITY COUNCIL MINUTES

2032 2nd Street, Lake Park, MN 56554

February 10th, 2025 - 7:00 p.m.

Page 4

A. CALL TO ORDER and ROLL CALL

- Meeting called to order by Keith Zachariason at 7:00 p.m. at the Lake Park City Center.
- **Members Present:** Kayla Mayer, Andrea Pollock, Britney Ronning, and Keith Zachariason
- **Members Absent:** John Beaudine
- **Staff:** Chris Bromeling, Brady Burnside, Todd Frank, and Sarah Mikkelsen
- **Contracted:** Dylan Ramstad Skoyles
- **Media:**
- **Guests:** Abby Anderson, Ari DeVries, Marie Nelson, and Steve Skoog

B. ADDITIONS AND/OR REMOVALS

C. PUBLIC FORUM & CORRESPONDENCE

1. **Becker County Environmental Services – Ari DeVries & Steve Skoog** – Organics recycling program is the process of collecting food scraps and organic materials that can decompose and turn into compost. This decreases the amount of trash in Becker County landfill by 25% and helps turn the nutrients in the food back into the soil. A few examples of accepted materials for this program are all food, food soiled paper, BPI certified materials such as plates and cups, and coffee grounds. There will be free community drop-off sites. Requires certified compostable bag or paper bag to transport items to drop-off site.

D. CONSENT AGENDA

1. **Minutes of 11/12/24 Regular Meeting**
 - a. **Amend DGR Dairy to BGR Dairy and Lake Park Township to Cuba Township – Section G.7.a**
2. **Minutes of 12/9/24 Regular Meeting**
3. **Minutes of 1-13-25 Regular Meeting**
4. **Minutes of 1-21-25 Pool Informational Meeting**
5. **Bills**
6. **Council Reports**
7. **EDA Report** – Looking for someone to be on EDA Board. Essentia is interested in the old police office.
M/S/CU: Ronning/Mayer to approve Consent Agenda.
Roll Call: Mayer – Aye, Pollock – Aye, Ronning – Aye, Zachariason – Aye

E. ADDITIONAL BILLS

1. **Additional Bills** – Bills in the amount of \$24,713.54.
M/S/CU: Ronning/Mayer to approve additional bills in the amount of \$24,713.54.
Roll Call: Mayer – Aye, Pollock – Aye, Ronning – Aye, Zachariason – Aye

F. STAFF REPORT

1. **Brandon Reber, Moore Engineering**
2. **Brenda Seley, Nutrition Coordinator**
3. **Chris Bromeling, Assistant Chief**
 - a. **Fire Calls** - There were three fire calls.
 - b. **Donation** – Received \$600 donation from Lake Region Electric.
M/S/CU: Ronning/Mayer to approve donation in the amount of \$600.
Roll Call: Mayer – Aye, Pollock – Aye, Ronning – Aye, Zachariason – Aye
 - c. **Fire Protection Renewals** –
 1. **Resolution 25-202 – Cormorant Township**
M/S/CU: Ronning/Mayer to approve Resolution 25-202 – Cormorant Township.
Roll Call: Mayer – Aye, Pollock – Aye, Ronning – Aye, Zachariason – Aye
 2. **Resolution 25-203 – Cuba Township**
M/S/CU: Ronning/Mayer to approve Resolution 25-203 – Cuba Township.
Roll Call: Mayer – Aye, Pollock – Aye, Ronning – Aye, Zachariason – Aye
 3. **Resolution 25-204 – Hamden Township**
M/S/CU: Ronning/Pollock to approve Resolution 25-204 – Hamden Township.
Roll Call: Mayer – Aye, Pollock – Aye, Ronning – Aye, Zachariason – Aye
 4. **Resolution 25-205 – Lake Park Township**
M/S/CU: Ronning/Mayer to approve Resolution 25-205 – Lake Park Township.
Roll Call: Mayer – Aye, Pollock – Aye, Ronning – Aye, Zachariason – Aye

5. Resolution 25-206 – Riceville Township

M/S/CU: Ronning/Mayer to approve Resolution 25-206 – Riceville Township.

Roll Call: Mayer – Aye, Pollock – Aye, Ronning – Aye, Zachariason – Aye

4. Carly Olson, Municipal Liquor Manager**5. Brady Burnside, Police Chief**

- a. **Winter Parking** – It's going well.

6. Todd Frank, Utility & Public Works Superintendent

- a. **Water Leaks** – Three residents had water leaks.
- b. **Snow Equipment** – Performing maintenance on equipment.
- c. **Gas Testing** – Testing is underway.
- d. **Survey** – Residents will receive a phone call to answer questions related to natural gas. This is required of the City every three years.

7. Dylan Ramstad Skoyles, City Attorney –

- a. **Cannabis Resolution Example** – Discussed City of Barnesville Resolution. City of Lake Park Resolution would require changes. Ordinance is a way to regulate the registration of and time/place/manner a business can sell Cannabis within City limits. Agreement reached to use this example and proceed with updating it to be specific to the City of Lake Park.

8. Sarah Mikkelsen, City Clerk-Treasurer

- a. **Budget Fund**
- b. **State Bank of Lake Park CD** – The CD matured with \$6,468.55 interest was earned. Started a new CD that comes due in September 2025.
- c. **Official Information Page** – Updated minimum wage.
M/S/CU: Ronning/Mayer to approve the City of Lake Park official information page.
- d. **BGR Dairy** – The City received payment and interest will be removed, making this paid in full.
M/S/CU: Mayer/Ronning to approve the BGR Dairy invoice to be paid in full.
- e. **Raider View Apartments and EPIC** – The second apartment building is anticipated to be open March 1, 2025. Mikkelsen reached out to EPIC and awaits a response.
- f. **Year End** – Working on W2, 1099, Certificate of Rent Paid, and SAM renewal.

G. NEW BUSINESS

- 1. **City Municipal ID Entrance Signs, MNDOT** – No suggested changes at this time.
- 2. **Resolution 25-201 Becker County Hazard Mitigation Plan** –
M/S/CU: Ronning/Mayer to approve Resolution 25-201 Becker County Hazard Mitigation Plan.
Roll Call: Mayer – Aye, Pollock – Aye, Ronning – Aye, Zachariason – Aye
- 3. **Essentia Lease** – Currently pay \$750 per month for existing space. To add the old Police office space to their current space, rent will be \$1,000 monthly with utilities not included. This can be handled via Lease Amendment.

H. OLD BUSINESS**1. Resolution 25-101 – City Depository & Newspaper**

M/S/CU: Ronning/Mayer to approve Resolution 25-201 City Depository & Newspaper.

Roll Call: Mayer – Aye, Pollock – Aye, Ronning – Aye, Zachariason – Aye

- 2. **Pool** – Committee would like to conduct survey for Option B.1. To have the amount annually charged to residents will depend on house value and requires hiring a firm to conduct a Study. Ronning will be looking into firms and bringing to March meeting. Request to switch Cost Bonded and Cost Non-bonded columns on the pool information sheet. Pool Committee is pledging all money they've raised to-date. Invite Jim Joy to Special City Council meeting.

I. OTHER BUSINESS**J. ANNOUNCEMENTS****K. ADJOURNMENT - M/S/CU:** Ronning/Mayer to adjourn meeting at 8:03 p.m.

THESE MINUTES WERE OFFICIALLY APPROVED AT THE REGULAR MEETING ON APRIL 14, 2025.

Sarah Mikkelsen, City Clerk-Treasurer

John Beaudine, Mayor