



LAKE PARK CITY COUNCIL MINUTES

2032 2nd Street, Lake Park, MN 56554

March 10th, 2025 - 7:00 p.m.

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A. CALL TO ORDER and ROLL CALL

- Meeting called to order by John Beaudine at 7:00 p.m. at the Lake Park City Center.
- **Members Present:** John Beaudine, Andrea Pollock, Britney Ronning, and Keith Zachariason
- **Members Absent:** Kayla Mayer
- **Staff:** Chris Bromeling, Tammy Charbonneau, Brady Burnside, Dave Coufal, Todd Frank, and Sarah Mikkelsen
- **Contracted:** Dylan Ramstad Skoyles
- **Media:**
- **Guests:** Abby Anderson, Bert Nelson, and Jay Norby

B. ADDITIONS AND/OR REMOVALS

1. **CNC Real Estate under new business.**

C. PUBLIC FORUM & CORRESPONDENCE

1. **Lions Club** – There have been requests for Lake Park to start a Lions Club. Some of the things the Lions Club would focus on are a food shelf and activities for the youth. There are matching grants for a food shelf up to \$150,000. Recruiting efforts are underway as 20 individuals are needed to start the Lions Club. Dues are \$70 per year. Do not need to be a resident of Lake Park to join.

D. CONSENT AGENDA

1. **Minutes of February 10, 2025** – Replace Coufal with Bromeling under Staff Report.
2. **Bills**
3. **Council Reports**
4. **EDA Report** – Looking into having a Farmer's Market in Liquor Store parking lot on Saturday mornings. Village Square intercom is not working and there will be a policy drafted for having the doors locked from 8:00 p.m. – 8:00 a.m. Working on walking trail grant.

M/S/CU: Ronning/Zachariason to approve Consent Agenda.

Roll Call: Beaudine – Aye, Mayer – Aye, Ronning – Aye, Zachariason – Aye

E. ADDITIONAL BILLS

1. **Additional Bills** – There is an additional additional bill in the amount of \$887.91 for K&D Electric and it can be paid from City Center account.

M/S/CU: Ronning/Mayer to approve additional bills and additional additional bill in the amount of \$887.91.

Roll Call: Beaudine – Aye, Mayer – Aye, Ronning – Aye, Zachariason – Aye

F. STAFF REPORT

1. **Brandon Reber, Moore Engineering**
 2. **Brenda Seley, Nutrition Coordinator**
 3. **Dave Coufal, Fire Chief**
 - a. **Fire Calls** - There were three fire calls: two fires and one motor vehicle accident.
 - b. **Old Rescue Vehicle** – Will put out for bid here. Coufal will work with Mikkelsen.
 4. **Carly Olson, Municipal Liquor Manager**
 - a. **Notice of Inappropriate Behavior Policy** – Update Bad Behavior Resolution 08 to reflect:
 - i. 1st Offense - 30 days
 - ii. 2nd Offense - 60 days
 - iii. 3rd Offense – 90 days
 - iv. 4th Offense - 1 year
 - v. 5th Offense – 2 years
 - vi. 6th Offense - Permanently
- M/S/CU:** Zachariason/Ronning to approve update to Bad Behavior Ordinance.
5. **Brady Burnside, Police Chief**
 - a. **Floor Drain** - Need licensed plumber to complete due to state official inspection requirement.
 - b. **Wall for Garage Stall** – Beaudine will make some calls and if there isn't someone who would like to do it, Beaudine will do it, and a Resolution will be created.
 6. **Todd Frank, Utility & Public Works Superintendent**
 - a. **Flashing Street Lights** – There are a couple of street lights that are flashing and this is due to the cold weather. The lights will stop flashing as the temperature warms up.

7. Dylan Ramstad Skoyles, City Attorney –

- a. **Cannabis Ordinance** – The number of feet referenced in the Ordinance is from the property line. There is a section on temporary cannabis events that are allowed. Liquor Store cannot sell high dose Cannabis, only the low dose. Need public hearing to pass this Ordinance and this will be held next month. A map of the City will be created and colored in where Cannabis is restricted.

8. Sarah Mikkelsen, City Clerk-Treasurer

- a. **Budget Fund Summaries**
- b. **2024 Certified Tax Levy** – The percent for the Levy approved in December is off slightly so it is \$298,000 and not \$289,000.

G. NEW BUSINESS

- 1. **Simple Website Creations** – Updates are needed to the City website because it went down, and it is vulnerable with what we have now. The website is from 2016, and sites should be revamped every 5 years. The cost of the update is \$5,200. Council would like new pictures put on the site. Will request the Historical Society to bring old photos and we will upload them. Obtain 3 quotes: from Backdraft Digital, Thrive, and Highpoint (Zachariason will contact). Changes will make the website more user friendly. Would like to set up ability to send residents an email for emergency notifications. Will obtain quotes.
- 2. **CNC** – There are four open lots and the City's main water line goes through Lot 3. In a meeting the City was told we could put a driveway and concrete over the water line, however, no structures could be on it. Mikkelsen will coordinate with Simon (in Frank's absence) and Moore Engineering to obtain a recommendation and have the Engineer write a response letter. Keith will also look into this further.

H. OLD BUSINESS

- 1. **Pool** – Ronning has contacted the Superintendent at the school to obtain what firm they use, however, has not received a response.
- 2. **Essentia Lease** – Await feedback whether Essentia would like to lease the space in the building where the Police Department was located.
- 3. **State Funding** – Beaudine met with representatives at the state capitol requesting \$2,000,000 in state funding to help pay for a portion of the \$3,800,000 - \$4,000,000 for new roads. There is a special session this fall where a decision will be made.

J. ANNOUNCEMENTS

- 1. **Board of Equalization** – Meeting is on April 25, 2025, at 3:00 p.m. in City Center. Ronning and Zachariason will attend.

K. ADJOURNMENT - M/S/CU: Ronning/Mayer to adjourn meeting at 7:55 p.m.

THESE MINUTES WERE OFFICIALLY APPROVED AT THE REGULAR MEETING ON APRIL 14, 2025.

Sarah Mikkelsen, City Clerk-Treasurer

John Beaudine, Mayor