



LAKE PARK CITY COUNCIL MINUTES

2032 2nd Street, Lake Park, MN 56554

July 8th, 2024 - 7:00 pm

Page 191

A. CALL TO ORDER and ROLL CALL

- Meeting called to order by Mayor John Beaudine at 7:00 p.m. at the Lake Park City Center.
- **Members Present:** Jon Anderson, John Beaudine, Kayla Mayer, Britney Ronning, and Aaron Wittrock
- **Members Absent:**
- **Staff:** Brady Burnside, Tammy Charbonneau, Dave Coufal, Todd Frank, Sarah Mikkelsen, and Carly Olson
- **Contracted:** Dylan Ramstad Skoyles
- **Media:** N/A
- **Guests:** Abby Anderson, Mark Andring, Ellen Bergman, Leroy Bergman, Scott DeMarteiaere, and Keith Zachariason

B. CONSENT AGENDA

1. **Minutes of 06/10/24 Regular Meeting**
2. **Bills**
3. **Council Reports**
4. **EDA Report**

- a. There is a special on a 9 month CD at 4.93% interest and EDA is moving \$100,000 to this CD.
- b. Looking into giving new businesses going back one year a welcoming gift.
- c. Looking into purchasing the open lot between the two insurance agencies on 2nd Street.

M/S/CU: Wittrock/Anderson to approve Consent Agenda.

C. PUBLIC FORUM & CORRESPONDENCE – Opened Public Forum & Correspondence 7:03

1. **Plaque for Bud – Ellen Bergman** – Receiving donations at the State Bank of Lake Park for the plaque and there will be a dedication on August 10th when there will be ball games at the park.

M/S/CU: Wittrock/Anderson to approve design of softball dedication plaque.

2. **Citizen Concern – Dan Aune** – A letter will be sent to Turnkey to sweep 6th Street. If Turnkey refuses, a street sweeper will be hired and it will be billed to Turnkey.
3. **Mark Andring** – Over the past 20 years water runs into his yard and has washed out 6 inches of topsoil. Westlund's has increased the problem on 1st Street. This summer 1st Street is one of the streets that the City will have partially milled. Beaudine will go to Mark's to look at the yard.
4. **Pool - Scott DeMarteiaere, Design Intent** – Would like to perform a feasibility study on the pool for different potential options. The cost of the study is \$150/hour up to \$9,500. DeMarteiaere designed the Pelican Rapids pool over the course of 12 years.

M/S/CU: Ronning/Anderson to approve proceeding with feasibility study on the pool.

Closed Public Forum & Correspondence 7:22

D. ADDITIONAL BILLS

1. **Coding for Banners** – Code to Utility department.
2. **Coding for Fireman's Calendar** – Code to City office fund.

M/S/CU: Wittrock/Ronning to approve additional and additional additional bills.

E. STAFF REPORT

1. **Brandon Reber, Moore Engineering**
2. **Brenda Seley, Nutrition Coordinator**
 - a. No congregate meals at this time, however, meals on wheels is delivering some frozen meals. Seley will be out for a few weeks due to medical issues and the substitute cook is also out due to medical issues.
3. **Dave Coufal, Fire Chief**
 - a. **Fire Calls** - There were five fire calls; one landing zone, one hazmat, one motor vehicle accident, and two fires.
 - b. **Fire Relief Donation** – Received \$10,000 donation that donor would like to have it go toward something in honor of a fire fighter that has passed away.
4. **Carly Olson, Municipal Liquor Manager**

a. **Off-Sale** - Very busy this past week around the holiday.

Page 193

b. **Bands** – There will be one and two man bands throughout July and August.

5. **Brady Burnside, Police Chief -**

6. **Todd Frank, Utility & Public Works Superintendent**

a. **Resident Driveway Washouts** – Happening where there is no curb and gutter, or culvert and driveways are lower than streets. This is the homeowner's responsibility, not the City's responsibility. Beaudine and Frank will meet to assess and discuss.

1. **Agreement** – If the City does any work fixing the end of a homeowner's driveway, the homeowner will need to sign an agreement to ensure they understand this is still their responsibility, not the City's, should something go wrong. This is not part of the future road project.

b. **DGR Pay Request** – Electrical Project is underway, and the crew has finished the underground work for now. Additional work will continue in September so as not to affect the homeowner's air conditioning use. This second pay request is \$88,080.20.

M/S/CU: Anderson/Wittrock to approve second payment of \$88,080.20.

7. **Dylan Ramstad Skoyles, City Attorney**

a. **Registration of Cannabis Businesses** – An interim Ordinance can be put in place to temporarily ban licensed cannabis businesses within city limits. Ordinance would expire 1/1/25 and anyone licensed can sell cannabis. Consent is not to proceed with this interim Ordinance.

b. **Letter** – There was a homeowner that was working a commercial business out of their residence. Ramstad Skoyles sent a letter stating it needed to be discontinued and it will stop.

8. **Sarah Mikkelsen, City Clerk-Treasurer**

a. **Budget Fund Summaries**

b. **Park Compliance** – League representative said we should replace pea rock at the park and make it ADA accessible at some point. Options for park is foam, rubber, or wood chips.

c. **Election Resolution Options** – Agreement reached to write in all names received for the election.

d. **Ordinance 92.38** – Agreement to leave length of grass cannot exceed 12 inches.

e. **Tree Branch Blocking Line of Sight** – There is a tree branch that blocks the line of sight and Burnside will talk with homeowner about potentially cutting off the branch.

f. **State Bank of Lake Park CD \$171,320.50**

1. **Old CD 2.5% Renewal/Closed** – Closed CD for \$171,320.50 when it came up for renewal.

2. **New CD 5% - 9 month non renew** – The \$171,320.50 has been put into a CD with a higher interest rate.

F. **NEW BUSINESS**

1. **Resolution 24-701 Approving Purchase of Real Property Leiseth Building –**

M/S/CU: Wittrock/Mayer to approve Resolution 24-701.

Roll Call: Anderson - Aye, Beaudine - Aye, Mayer - Aye, Ronning - Aye, Wittrock - Aye

G. **OLD BUSINESS**

H. **OTHER BUSINESS**

K. **ANNOUNCEMENTS**

1. **Primary Elections** – August 13th, 2024, 7:00 a.m. – 9:00 p.m. at City Hall. Can file for a seat on City Council between July 30th – August 13th. There are three openings.

2. **Party in the Park** – July 24th, 5:00 – 8:00 p.m. Todd met with Missouri River, and they will match up to \$1,000 toward this expense and Anderson is working with Betterment Association on how they would like to use these funds.

L. **ADJOURNMENT**

M/S/CU: Anderson/Ronning to adjourn meeting at 8:16 p.m.

THESE MINUTES WERE OFFICIALLY APPROVED AT THE REGULAR MEETING ON AUGUST 12, 2024.

John Beaudine, Mayor

Sarah Mikkelsen, City Clerk-Treasurer