** LAKE PARK CITY COUNCIL MINUTES** Page 15

2032 2nd Street, Lake Park, MN 56554

July 14, 2025 - 7:00 p.m.

1. **CALL TO ORDER**
* Meeting called to order by Mayor John Beaudine at 7:00 p.m. at the Lake Park City Center.
1. **ROLL CALL**
* **Members Present**: John Beaudine, Andrea Pollock, Britney Ronning, and Keith Zachariason
* **Members Absent**: Kayla Mayer
* **Staff**: Chris Bromeling, Brady Burnside, Tammy Charbonneau, Dave Coufal, and Carly Olson
* **Contracted**: Dylan Ramstad Skoyles
* **Media**:
* **Guests**: Abby Anderson, Dan Aune, and Don Qualley
1. **ADDITIONS AND/OR REMOVALS**
2. Add Abby Anderson, Dan Aune, and Don Qualley to Public Forum.

**D. PUBLIC FORUM & CORRESPONDENCE**

1. **Pickle Ball Court** – Abby Anderson - Bids received for $15,232 for a single pickle ball court, a fence for $4,000, excavating for $4,500, two nets for $1,400, two benches for $1,000, and slab/concrete for about $13,868. Grand total is $40,000. Betterment Committee will apply for a grant through Essentia. The Betterment Committee and EDA will contribute 50/50.
2. **New Apartment Area Concerns** - Dan Aune and Don Qualley – On the West side of the Raiderview apartments water runs down the street when it rains. The weeds on the North side are very high and Turnkey needs to mow. Residents are parking where there are no parking signs. Propose Turnkey to put up a privacy fence on the South and East side of the property. There are a lot of dogs in the yard, and the City will hand deliver notices about registering dogs. On 6th Street the contractor used a skid steer and broom to brush away rocks instead of removing them, and rocks were going into resident’s yards. There’s an 8 foot x 20 foot area of asphalt that Turnkey removed and they need to replace it. At the stake at the North East side there are two 20 foot sections of fence that are still lying on Dan Aune’s property.

**E. CONSENT AGENDA**

1. **Minutes from 6/9/25**
2. **Bills –** Request the check to Endres be pulled because liability insurance certificate has not been provided yet. Will pay upon receipt of certificate. Ramstad Skoyles will confirm if this is a requirement.
3. **Council Reports**
4. **EDA Report** – Meeting not held, no quorum. Need to find one additional member.

**M/S/CU:** Ronning/Zachariason to approve Consent Agenda.

**Roll Call:** Beaudine - Aye, Pollock - Aye, Ronning - Aye, Zachariason - Aye

**F.**  **ADDITIONAL BILLS**

 **1. Additional Bills**

**M/S/CU:** Zachariason/Ronning to approve additional bills.

**G. STAFF REPORT**

 **1. Brandon Reber, Moore Engineering**

1. **Brenda Seley, Nutrition Coordinator**

**3. Dave Coufal, Fire Chief**

* 1. **Fire Calls** - There were four fire calls.
	2. **1991 Rescue Truck** – Alternator started on fire and a new one has been ordered.
	3. **Live Burning Training** – On July 21st the Fire Department will burn the brush pile.
1. **Carly Olson, Municipal Liquor Manager**
	1. **Week of 4th of July** – Very busy.
	2. **Bean Bag League** –Thursday nights in the summer is going well.
	3. **Bargo** – Tuesday nights is going well.
2. **Brady Burnside, Police Chief**
	1. **Turnkey Apartments** –Patrols several times a day.Qualley and Aune will contact Burnside when cars are parked wrong. Oxford Realty has communicated to the residents two times to come to City

Hall and register dogs. Will put letter to residents on their doors or on bulletin board to register dogs.

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* 1. **Construction** –Workers on dirt construction crew are veryrude and careless.
	2. **Donna Covey Place** – Several complaints received on the amount of stuff in the yard, and there are several Ordinance violations. A letter was served to Donna on June 16th and she has 60 days to comply. If the items are not cleared out within the 60 day period, there will be an Abatement hearing.
1. **Casey Mann, Utility & Public Works - Zachariason**
	1. Mann has really stepped up to handle Frank’s responsibilities while he is out on medical leave. It’s been very busy with the Becker County construction and fixing what the contractors have busted. Keagen has been a great asset and is very positive. Leroy Larson is also providing assistance.
2. **Dylan Ramstad Skoyles, City Attorney**
	1. **Special Turnkey Meeting** –On July 23rd there will be a meeting regarding utility abandonment. This is a public hearing and residents can attend and express concerns.

 **8. Sarah Mikkelsen, City Clerk-Treasurer**

 **a. Budget Fund Summaries**

 **b. GMC Bid** – Highest bidder backed out. Agreement was reached to go with the next highest bidder.

 **c. Westlund Preliminary Plat** – Temporarily on hold while Westlund makes revisions.

 **d. Special Meeting** – Turnkey public meeting on July 23rd at 6:00 p.m. at City Hall to discuss vacation of utility easement and auditor will present on the annual audit.

 **e. Utility Bill Online Payments** – The online utility billing payment system is in the process of being built. The public rollout will be early this Fall.

 **f. C&C Real Estate –** Two lots on6th Street are being prepared for new home construction.

 **g. Becker County 2nd Street Project** – As Becker County provides updates to the City, the information is being posted on Facebook and the City website. Mikkelsen has contacted the county engineer, construction manager, and commissioner to express safety and communication concerns. Moore Engineering continues to provide updates during office visits.

 **h. Office Space Tour** – Zachariason provided Essentia with a tour of the available office space, they expressed interest, and they have agreed to get back to us in a couple weeks.

 **j. League of MN Cities, Loss Control** – Mikkelsen met with Marc Dunker, Loss Control Consultant with the League for the annual review. Dunker conducted a park safety and ADA compliance inspection and provided a report, which can be completed in stages. Council will read through the information and have feedback at the next City Council meeting.

**H. NEW BUSINESS**

1. **Bow Permit Application** – Property management company of Apartment building said no one can shoot a bow on the property.

**M/S/CU:** Zachariason/Beaudine approve denying the permit.Burnside will notify them tomorrow.

**I. OLD BUSINESS**

**1. Pool –** On hold until next summer.

1. **Reimbursement Policy** – Tabled until the next City Council meeting.
2. **Job Classification and Compensation Services Proposal** – Required to do study every three years. As long as 80% of participants fall within the guidelines, we’re considered compliant. City can choose cities to compare to. There are only 4 cities in Minnesota that have responsibility for electricity, gas, water, and sewer, most are water and sewer only. Potentially may compare with Barnesville, Hawley, Randall, and Cushing.

**J. OTHER BUSINESS**

**K. ANNOUNCEMENTS**

 **1. Special Meeting** - July 23rd at 6:00 p.m. at City Hall.

 **2. Party in the Park** - July 16th from 6:00 – 8:00 p.m. Burnside will ensure contractor’s equipment is removed from the park area.

1. **Community Wide Rummage Sales** - July 26th – 27th
2. **Lake Park Softball Tournament** - July 26th
3. **Proposed Hartland Trail** – City Council will review information.

**L. ADJOURNMENT**

 **M/S/CU:** Ronning/Pollock to adjourn meeting at 8:02 p.m.

**THESE MINUTES WERE OFFICIALLY APPROVED AT THE REGULAR MEETING ON AUGUST 11, 2025.**

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Sarah Mikkelsen, City Clerk-Treasurer John Beaudine, Mayor