CALL TO ORDER

1. Meeting called to order by Mayor Keith Zachariason at 7:00 PM at the Lake Park City Center.

A. ROLL CALL

1. Members Present: Jon Anderson, John Beaudine, Keith Zachariason, Jon Nelson, John Thoemke

2. Members Absent:

3. Staff: Dave Coufal, Chris Bromeling, Todd Frank, Carly Olson, Brady Burnside, Lonnie Neuner, Sarah Mikkelsen

4. Contracted Services: Charlie Ramstad, Patrick Bakken, Tyson Hajicek

5. Media:

6. Guests: Tim Schacher, Joel Fremstad

B. ADDITIONS AND/OR REMOVALS

C. PUBLIC FORUM & CORRESPONDENCE

1. Tim Schacher – Wi-Fly

a. Fremstad and Schacher shared concerns with upcoming contract. Discussion with council and Ramstad on terms and definitions of contract.

D. CONSENT AGENDA

1. Minutes of 1-13-20 Regular Meeting

2. Bills

a. Zachariason asked if the rebate check for the school was taken care of. Mikkelsen reported that school and bank were contacted and check was corrected.

3. Council Reports

**M/S/CU:** Nelson/Anderson to approve the consent agenda.

**Roll Call:** Anderson – Aye; Beaudine – Aye; Zachariason – Aye; Nelson – Aye; Thoemke – Aye;

E. ADDITIONAL BILLS

**M/S/CU:** Anderson/Beaudine to approve the additional bills in the amount of $5,506.36.

F. STAFF REPORT

**1. Dave Coufal, Fire Chief**

a. 5 calls: 2 cancelled, 1 mutual (cancelled), 1 gas, 1 house

b. Unit 2 that was purchased from the DNR, needs lighting up grade for the cost of $1,879.59.

**M/S/CU:** Thoemke/Nelson to approve a check payable to Code 4 Services in the amount of $1,879.59 from the truck fund for Unit 2.

c. Tanker 1 needs lights, cost is $7,651.52.

d. Tanker 1 should be here next week.

e. Grant: Bremer has a grant for ice water equipment. Cost of equipment will be $40,000-$50,000. Cost of hiring grant writing will be approximately $400.

f. New turnout gear is in, it has a 10 year shelf life.

**2. Brenda Seley, Nutrition Coordinator-absent**

a. Mikkelsen announced that volunteer drivers are needed for Meals on Wheels. Advertise with Lakes Country Connection and Facebook.

**3. Carly Olson, Liquor Store Manager**

a. Old Timer’s Run-profit is up from last year $2,300

b. Entertainment for upcoming weekends.

c. Dart tourney this Saturday.

**4. Brady Burnside, Police Chief**

a. Old Timer’s went well. Next year will need No Parking signs on south side.

b. Citizen complaint about snowmobiles on 1st Street. Patrolled but have not seen them.

**5. Todd Frank, Utility & Public Works Superintendent**

a. Gas leak on 3rd, took a few days to fix.

b. Working on details/quotes for new meters.

**6. Charlie Ramstad, City Attorney**

a. AT&T Lease: changes will not be allowed that AT&T are requesting. Would like to have a meeting with AT&T, WiFly and City to discuss contracts.

**7. Lonnie Neuner, City Clerk-Treasurer**   
a. Review of Trial Balance

b. Employee Retirement: LeRoy Larson submitted retirement letter stating his last day will be May 31, 2020.

**M/S/CU:** Beaudine/Thoemke to approve retirement of LeRoy Larson as of May 31, 2020.

c. Advertise for Utility and Public Works Associate, applications will be accepted until March 6th at 4 pm. Job posting will be advertised with Detroit Lakes paper, Rural Water, League of Mn Cities, Facebook and website.

**8. Moore Engineering, City Engineer**

a. Invoice for Johnson Jet Line for televising in the amount of $2,803.03.

**M/S/CU:** Anderson/Thoemke to approve $2,803.03 payment to Johnson Jet Line for televising.

b. Revising indicated more repairs than anticipated. High estimate cost is $1,753,000 for relining 8000 feet of sanitary. Looking into grants for medium household community. Will continue to work on bids and contact Frank.

c. Phase 3: Discussion on Phase 3 sanitary plans, loan, specs and bids, would like approval to proceed with Phase 3.

**M/S/CU:** Anderson/Thoemke approved to proceed with Phase 3.

d. Resolution of Application 20-203: Lake Park is applying to the MN Public Facilities Authority for a loan from the Clean Water Revolving Fund for improvements to its municipal wastewater treatment system. The loan is estimated in the amount of $1,753,000.

**M/S/CU:** Anderson/Thoemke to approve Resolution of Application 20-203.

G. NEW BUSINESS

1. Resolution 20-201: Todd Frank be an authorized representative of the City of Lake Park for Western Minnesota Power Agency (WMMPA) and Corey Will to be alternate representative.

**M/S/CU:** Beaudine/Nelson to approve Todd Frank be an authorized representative of the City of Lake Park for WMMPA and Corey Will to be alternate representative.

2. Resolution 20-202 Todd Frank be an authorized representative of the City of Lake Park for Missouri Basin Municipal Power Agency and Corey Will to be alternate representative.

**M/S/CU:** Anderson/Thoemke to approve Todd Frank be an authorized representative of the City of Lake Park for Missouri Basin Municipal Power Agency and Corey Will to be alternate representative.

H. OLD BUSINESS

I. OTHER BUSINESS

J. ANNOUNCEMENTS

K. ADJOURNMENT

**M/S/CU:** Beaudine/Nelson to adjourn meeting at 8:28 PM.