CALL TO ORDER

1. Meeting called to order by Mayor Keith Zachariason at 7:09 PM at the Lake Park City Center.

Mayor Zachariason asked all managers and contracted staff for written reports, unless they felt it was necessary to be present at the meeting. It is important to follow the Governor’s guidelines and practice social distancing. Council and staff that are present are 6 feet distanced.

1. ROLL CALL

1. Members Present: Jon Anderson, John Beaudine, Keith Zachariason, John Thoemke

2. Members Absent: None

3. Staff: Brady Burnside, Lonnie Neuner, Sarah Mikkelsen, Carla Nelson

4. Contracted Services: Charlie Ramstad

5. Media: None

6. Guests: Aaron Wittrock, Tammi Neuner, John Neuner, Representative Steve Green

1. STATE REPRESENTATIVE STEVE GREEN
   1. Council read handout from Rep. Steve Green

C. PUBLIC HEARING

1. Notice of Violation

a. Mayor Zachariason asked if anyone was present to represent Flagship LLC. No one was present. Zachariason updated there has been progress on the house but not complete. Ramstad state there are two options for council to consider. Options: declare a nuisance or continue public hearing. Council discussion. Take pictures and list of work to be completed will be email to Ramstad.

**M/S/CU:** Thoemke/Anderson to declare a nuisance for Flagship, LLC property. Pictures will be emailed to Ramstad with a list of work that needs to be completed by August 7th, 2020.

D. STATE REPRESENTATIVE STEVE GREEN

* 1. Rep. Green shared his goal is to gain support for a united effort to reopen Minnesota with common sense guidelines. He encourages council to forward resolutions that he can have drafted into bills.

E. ADDITIONS AND/OR REMOVALS

F. PUBLIC FORUM & CORRESPONDENCE

G. CONSENT AGENDA

1. Minutes of 6-08-20 Regular Meeting

\*Correct date to 06-08-20 not 06-18-20 on minutes of Regular Meeting on agenda

\* Expenditures should be June 2020 not June 2019 (Neuner left meeting to get copies of June 2020)

2. Minutes of 6-25-20 Special Meeting

Zachariason said we will move to Staff Report until Neuner returns to meeting.

H. STAFF REPORT

1. **Fire Chief, Dave Coufal (report)**
   1. 5 fire calls: 2 structure, 1 call for service, 1 golf cart, 1 fire alarm (cancelled)
   2. House training burn on July 25th with Fire Inc.
   3. Fire Bug was here on July 8th servicing fire extinguishers.
2. **Liquor Store, Carly Olson (report)**
   1. Olson asked Council’s opinion about closing early at 11:00 pm, Monday through Wednesday if no one is in bar.

\*\*Council consensus is approving bar closing between 11:00 pm and 1:00 am on Monday - Wednesday if there are no customers.

* 1. Olson also would like input on summer customer appreciation on August 22nd.

\*\*Council consensus is to decide on August 10th council meeting because band can be cancelled the day before.

1. **Brady Burnside, Police Chief** 
   1. Crooked Halo parking has resolved itself due to greenhouse is not open, but is opening in fall. The shed is also gone and allows more parking.

Zachariason said we will continue with Consent agenda.

G. 3. Bills (Neuner returned with updated June 2020 Expenditures)

**M/S/CU:** Anderson/Thoemke to approve the consent agenda.

**Roll Call:** Thoemke – Aye; Zachariason – Aye; Beaudine – Aye; Anderson – Aye;

1. ADDITIONAL BILLS
   1. Zachariason stated that Olson purchasing additional stock because things are starting to become unavailable, so there are more expenses than normal.

**M/S/CU:** Beaudine/Thoemke to approve additional bills.

H. Staff Report (continued)

1. **Todd Frank, Utility & Public Works Superintendent**
   1. Frank accepted a bid from Veit in the amount of $12,000 for on-site operations for cutting & televising and mobilization.
   2. Frank would like to hire Maguire Iron, Inc to clean the outside of the water tower. It has not been cleaned since it was built, quote is $4,500.

**M/S/CU:** Anderson/Thoemke to approve Maguire Iron, Inc to clean the outside of the water tower, with a quote of $4,500.

**7. Charlie Ramstad, City Attorney**

a. AT&T and WiFly have not settled their disagreements and are at a standstill. Ramstad has recommended City to take no action at this time.

**8. Lonnie Neuner, City Clerk-Treasurer**   
a. Review of Trial Balance

- Neuner stated expenditures for water and sewer have increased.

b. Utility Late Fees

-Council discussion on utility late fees.

\*\*Council consensus will revisit late fees at a later date.

J. NEW BUSINESS

1. City Council Application: two applications from Jenna Seley and Aaron Wittrock

- Council discussion on applicants. Zachariason would like new member to read minutes and familiarize themselves with the last few years. We will have openings on next election for the other applicant.

**M/S/CU:** Thoemke/Anderson to appoint Aaron Wittrock to City Council.

1. Cares Act Funds

* Zachariason shared the City has approximately $61,000 for the Cares Act Fund. Expenses to be reimbursed is minimal at this time. Mikkelsen shared that we have to apply to receive money and guidelines are needed to be followed to use the money. It can also be granted to businesses, but more research needs to be done. Ramstad advised the funds should be given to EDA to distribute to businesses if not used for City expenses.

\*\*Council Consensus to proceed and apply for the funds and communicate with EDA President, Anderson.

K. OLD BUSINESS

L. OTHER BUSINESS

1. Personnel

- Zachariason would like to either close the meeting or keep it open about personnel, Lonnie Neuner.

- Neuner would like to leave the meeting open. All present remained in meeting.

-Zachariason shared eight issues of concern about Neuner.

-Neuner asked questions to Zachariason and talked about areas of concern.

- Zachariason stated he would like a letter of reprimand in Neuner’s file, but council would need to take action.

- No action taken.

M. ANNOUNCEMENTS

N. ADJOURNMENT

**M/S/CU:** Beaudine/Thoemke to adjourn at 8:39 pm.