CALL TO ORDER

1. Meeting called to order by Mayor Keith Zachariason at 7:03 PM at the Lake Park City Center.

Mayor Zachariason asked all managers and contracted staff for written reports, unless they felt it was necessary to be present at the meeting. It is important to follow the Governor’s guidelines and practice social distancing. Council and staff that are present are 6 feet distanced.

1. ROLL CALL

1. Members Present: Jon Anderson, John Beaudine, Keith Zachariason, John Thoemke, Aaron Wittrock

2. Members Absent: None

3. Staff: Lonnie Neuner, Sarah Mikkelsen, Dave Coufal, Chris Bromeling, Lonnie Neuner

4. Contracted Services: Charlie Ramstad

5. Media: None

6. Guests: Dalton Dornbusch, Christine Dornbusch, Scot Manthe, Kris Manthe, Vance Larson

B. ADDITIONS AND/OR REMOVALS

C. PUBLIC FORUM & CORRESPONDENCE

1. Dalton Dornbusch – Boy Scouts

a. Dornbusch is working towards achieving Eagle Rank. He shared his service project idea of building two library boxes in town. Council discussion, council members expressed it was a great service and idea. Dornbusch will contact Todd Frank in regards to placement.

**\*\*Council Consensus:** to move forward with two library boxes in City limits.

2. Scott Manthe – Old High School

a. Manthe, council and Ramstad discussed steps and timeline if Manthe purchases the old high school for cold storage.

3. Vance Larson – Lot Division

a. Resolution 20-1001: Allowing a subdivision of the property into two separate lots, located at 22300 County Highway 7, Lake Park owned by Vance Larson. Council discussion.

**M/S/RC:** Anderson/Beaudine to approve Resolution 20-1001 to allow a subdivision of Vance Larson’s property located at 22300 County Highway 7, Lake Park.

**Roll Call:** Thoemke – Aye; Zachariason – Aye; Beaudine – Aye; Anderson – Aye; Wittrock– Aye

D. CONSENT AGENDA

1. Minutes of 9-14-20 Regular Meeting

a. Zachariason would like many years state 41 years of service in Staff Report, Coufal b.

2. Bills

3. Council Reports

**M/S/CU:** Wittrock/Anderson to approve the consent agenda.

**Roll Call:** Thoemke – Aye; Zachariason – Aye; Beaudine – Aye; Anderson – Aye; Wittrock– Aye

E. ADDITIONAL BILLS

a. Zachariason asked if the Zuecher bill is annual. Neuner replied yes.

**M/S/CU:** Beaudine/Thoemke to approve additional bills in the amount of $50,386.41

**F. STAFF REPORT**

**1. Moore Engineering, City Engineer – not present**

**2. Dave Coufal, Fire Chief**

a. 1 fire call

**3. Brenda Seley, Nutrition Coordinator – not present**

**4. Carly Olson, Liquor Store Manager – not present**

**5. Brady Burnside, Police Chief**

a. Applied for Traffic and Pedestrian Grant from AAA.

b. COVID discussion.

**6. Todd Frank, Utility & Public Works Superintendent – not present**

**7. Charlie Ramstad, City Attorney**

a. Discussion on old high school being a hazardous building and steps that will follow.

b. Discussion on TIF districts. TIF discussion will be tabled due to possible sale of old high school.

**8. Lonnie Neuner, City Clerk-Treasurer**   
a. Review of Trial Balance

b. Energy Assistance Agreement: Minnesota Energy Assistance Program

1. City of Lake Park agrees to cooperate with Mahube to deliver financial assistance October 1, 2020 through September 30, 2021.

**M/S/CU:** Thoemke/Anderson to approve Energy Assistance Program Contract, October 1, 2020 through September 30, 2021.

c. CARES Funds

1. Discussion on CARES funding, spending and purchasing. Discussion on funds available for CARES ACT City of Lake Park Businesses, applications were due October 7th. City of Lake Park EDA will meet, review and allocate funds to applicable businesses.

**M/S/CU:** Wittrock/Anderson to approve purchasing Fire Department thermometers and AED, City Center AED, Police Department computer. Balance of funds will be granted by the Lake Park EDA to Lake Park businesses from the CARES ACT Business Applications.

G. NEW BUSINESS

1. Nutrition Services Contract

a. Agreement between Nutrition Services, Inc and Lake Park Senior Meals, January 1, 2021 – December 1, 2021.

**M/S/CU:** Beaudine/Anderson to approve Nutrition Services Contract, January 1, 2021 – December 1, 2021.

H. OLD BUSINESS

I. OTHER BUSINESS

J. ANNOUNCEMENTS

a. City of Lake Park Elections located at City Center, November 3rd, 2020. 7 am – 8 pm.

K. ADJOURNMENT

**M/S/CU:** Anderson/Wittrock to adjourn at 8:33 pm.