CALL TO ORDER

1. Meeting called to order by Mayor Keith Zachariason at 7:03 PM at the Lake Park City Center.

Mayor Zachariason asked all managers and contracted staff for written reports, unless they felt it was necessary to be present at the meeting. It is important to follow the Governor’s guidelines and practice social distancing. Council and staff that are present are 6 feet distanced.

1. ROLL CALL

 1. Members Present: Jon Anderson, John Beaudine, Keith Zachariason, Aaron Wittrock

 2. Members Absent: John Thoemke

 3. Staff: Lonnie Neuner, Sarah Mikkelsen, Dave Coufal, Chris Bromeling, Brady Burnside

 4. Contracted Services: Charlie Ramstad

 5. Media: None

 6. Guests: Jason Murray, Terry Skjerseth, Bob Bristlin, Wint Johnson, Jenna Seley, Roger Winter, Luanne Throsvig, Brian Kounovsky

1. PUBLIC HEARING
2. Hazardous Building
	1. Discussion on old high school building past vandalism and current conditions which are possibly hazardous. Chief Burnside reported his findings. Ramstad shared the procedures if council finds the old high school in hazardous conditions. Bristlin stated actions taken on their part to secure building. Council discussion, no action will be taken at this time because building is secure.

Public Hearing closed at 7:08 pm.

C. ADDITIONS AND/OR REMOVALS

D. PUBLIC FORUM & CORRESPONDENCE

 1. Luanne Thorsvig

 a. Possible future tenant of the trailer court is asking for approval for having more than three dogs. The City ordinance is three dogs. She has letters of reference and verbal permission from Randy Thompson (trailer courter owner). Thorsvig shared her years of training and purpose of dogs. Council and Burnside discussion. Burnside has no issues if dogs are registered. Council would like a written approval from Mr. Thompson.

**M/S/CU:** Anderson/Beaudine to approve special permit to Luanne Thorsvig to have 5 dogs in City limits, dogs must be registered with the City, written approval from Mr. Thompson. If there are complaints the special permit will be re-evaluated.

E. CONSENT AGENDA

 1. Minutes of 10-12-20 Regular Meeting

 2. Bills

a. Zachariason inquired about coding and a few bills and Fire Relief should be paying half of the actuary bill.

 3. Council Reports

**M/S/CU:** Wittrock/Anderson to approve the consent agenda.

**Roll Call:** Zachariason – Aye; Beaudine – Aye; Anderson – Aye; Wittrock– Aye

D. PUBLIC FORUM & CORRESPONDENCE

1. Epic Companies – Brian Kounovsky
	1. Kounovsky shared a booklet on his company and layout of the old high school. He plans to have rental units with no income guidelines. Discussion between council, Kounovsky, Ramstad and Murray on closing dates, TIF, commencement and completion dates.

**M/S/CU:** Wittrock/Anderson to approve a TIF 1-3, Redevelopment District assignment from existing holder to EPIC Companies.

* 1. Discussion on TIF 1-2, Housing Development commencement date.

**M/S/CU:** Anderson/Beaudine to approve extending commencement date to December 31, 2024 on TIF 1-2, Housing Development.

F. ADDITIONAL BILLS

**M/S/CU:** Anderson/Beaudine to approve additional bills in the amount of $55,847.03

G. STAFF REPORT

 1. Moore Engineering, City Engineer-absent

 2. Dave Coufal, Fire Chief

 a. 3 fire calls: 1 fire, 1 alarm, 1 medical

 b. Received both AD’s and thermometers

 c. Looking into purchasing a few items for the fire hall if expenses allow.

 3. Brenda Seley, Nutrition Coordinator-absent

 4. Carly Olson, Liquor Store Manager -absent

 5. Brady Burnside, Police Chief

 a. Didn’t hear on the AAA grant, probably will be awarded the grant.

 b. Shared winter reminder on Facebook and will be in newsletter.

 6. Todd Frank, Utility & Public Works Superintendent-absent

 7. Charlie Ramstad, City Attorney

 8. Lonnie Neuner, City Clerk-Treasurer
a. Review of Trial Balance

1. Zachariason- please review the Liquor Store Revenue balance
2. Resolution 20-1101 Sewer Rate: adopting rates and charges for municipal sewer utility accounts for City of Lake Park.

**M/S/CU:** Anderson/Wittrock to approve Resolution 20-1101: raising sewer rates: effective with charges payable in January of 2021.

**Roll Call:** Zachariason – Aye; Beaudine – Aye; Anderson – Aye; Wittrock– Aye

1. CARES Funds Business Grants: Lake Park EDA approved six Lake Park businesses for the Cares Funds. A few members of the EDA Council reviewed applications and it was approved at the EDA meeting to grant six businesses a total of $25,566.07 in CARES Grant Funds.

**M/S/CU:** Anderson/Wittrock to approve a recommendation of the EDA council to grant a total of $25,556.07 to six Lake Park businesses.

H. NEW BUSINESS

1. Resolution 20-1102 PFA Loan: this is the loan process for Phase 3 of Sewer project.

**M/S/CU:** Wittrock/Beaudine to approve Resolution 20-1102 authorizing the issuance and sale of $1,311,000 general obligation revenue note, series 2020A and providing for its payment.

 2. Board of Appeals Training

a. At least one council member is needed to be trained in Board of Appeals. The training is available online through the State of Minnesota. Anderson and Wittrock showed interest. Training needs to be completed by February 1st, 2021.

 3. Pay Equity

a. Report was sent to the State of Minnesota. Received notice that we are out of compliance. Neuner shared the findings by the State of Minnesota. Zachariason would like to review with Neuner and employees and discuss this topic on next meeting, November 12th, 2020 at 6:30 pm and take action then.

I. OLD BUSINESS

J. OTHER BUSINESS

K. ANNOUNCEMENTS

 1. Canvassing Special Meeting Thursday, Nov. 12, 6:30 PM.

 2. Truth in Taxation Meeting December 7th, 6:00 PM.

L. ADJOURNMENT

**M/S/CU:** Beaudine/Wittrock to adjourn at 8:22 pm.