CALL TO ORDER

1. Meeting called to order by Mayor Keith Zachariason at 7:09 PM at the Lake Park City Center.

Mayor Zachariason asked all managers and contracted staff for written reports, unless they felt it was necessary to be present at the meeting. It is important to follow the Governor’s guidelines and practice social distancing. Council and staff that are present are 6 feet distanced.

A. ROLL CALL

1. Members Present: Jon Anderson, John Beaudine, Keith Zachariason, Jon Nelson, John Thoemke

2. Members Absent: None

3. Staff: Brady Burnside, Jen Burnside, Chris Bromeling, Dave Coufal, Lonnie Neuner, Sarah Mikkelsen

4. Contracted Services: None

5. Media: None

6. Guests: None

B. ADDITIONS AND/OR REMOVALS

C. PUBLIC FORUM & CORRESPONDENCE

D. CONSENT AGENDA

1. Minutes of 5-11-20 Regular Meeting

\*Correct Jon Nelson’s spelling of first name in Other Business.

2. Minutes of 5-28-20 Special Meeting

3. Minutes of 6-4-20 Special Meeting

\*Zachariason did not contact unemployment, he spoke to someone about unemployment.

3. Bills

a. Zachariason asked to have all Liquor Store remodel expenses pulled and paid from reserves.

4. Council Reports

**M/S/CU:** Nelson/Thoemke to approve the consent agenda.

**Roll Call:** Thoemke – Aye; Zachariason – Aye; Beaudine – Aye; Anderson – Aye; Nelson-Aye

E. ADDITIONAL BILLS

a. Anderson inquired about Bergman bill for park bathrooms. Neuner read the line items from bill.

**M/S/CU:** Nelson/Thoemke to approve additional bills.

F. STAFF REPORT

1. Jennifer Burnside, Pool Manager

a. Burnside stated she has employees lined up for part time hours and no swimming lessons. Pool hours may be 1-6 pm, M-F, no weekends. Suggested hangers outside pool building wall for individual use, no toys and sanitizer available for staff and pool attendees. Discussion on pool memberships and costs. Recommending pool can be opened June 29th.

**M/S/CU:** Anderson/Thoemke to approve opening pool June 29th and Burnside will work on season passes/punch cards/cost/scheduling.

1. Moore Engineering, City Engineer (report)

a. Bid from Sellin Brothers, Inc was rejected due to price and project budget. Moore reached out to televising contractors. Quote awarded to Veit & Company. After televising is completed, we will review and present at the July meeting with a revised bid schedule and seek approval to advertise for bids.

3. Dave Coufal, Fire Chief

a. 1 fire call

b. Starting training with MN recommendations

c. Suggested hand sanitizer stations for all departments

d. Inquired about random drug testing and cost for Fireman

4. Brenda Seley, Nutrition Coordinator (report)

a. City Center: Board of Aging had a meeting and decided not opening for Nutrition Center sites, unknown when they will reopen.

5. Carly Olson, Liquor Store Manager (report)

a. Good week on opening patio

b. Starting Wednesday, June 10th regular hours will begin and inside seating at 50%

c. Olson is wondering what is the COVID plan for part time if they are exposed

1. Council will review and bring ideas to July 13th meeting to draw up a policy.

**M/S/CU:** Thoemke/Nelson to start a COVID plan next month.

6. Brady Burnside, Police Chief

a. Food Truck Vendor License: Burnside updated council that Crooked Halo was mis-informed about Transient license for food truck venders. Currently they are not getting a license from the City, it is the food truck responsibility to get licensed.

\*\*Council consensus that Burnside will pick a date to begin requesting a license from food trucks parked at Crooked Halo, all fees will apply.

b. Parking has also become an issue and congested by The Red Poppy and Crooked Halo. He will look into what other towns have for guidelines.

c. Resold Auction does not have enough space to park for sale items on properties. Burnside will visit with owners.

d. Zachariason would like to recognize and thank the Fire and Police Department, especially Officer Anderson for patrolling and protecting the city while nearby cities had riots.

7. Todd Frank, Utility & Public Works Superintendent (report)

a. Frank reported 5 bids for the 1987 Ford, highest bid was $501. 89. No bids for 1980 Dodge. Frank recommends accepting highest bid of $501.89.

**M/S/CU:** Anderson/Thoemke to accept Frank’s recommendation of accepting the highest bid of $501.89 for the 1987 Ford and take the 1980 Dodge in for scrap metal.

8. Charlie Ramstad, City Attorney

a. Zachariason stated there will be a public hearing during July Council meeting.

9. Lonnie Neuner, City Clerk-Treasurer   
a. Review of Trial Balance

1. Zachariason commented that off sale is up 30% from last year.

b. Essentia Lease: June 1st is renewal date and they would like to extend lease at $750 per month.

**M/S/CU:** Thoemke/Beaudine to accept terms and conditions of the Essentia Lease with Ramstad’s approval.

c. Computer Server Quotes: new server needed for City office. Corporate Technologies is our newly contracted computer services for office computer equipment. Corporate Technologies server quote is $13,172.00 and Marco (current server was purchased from Marco) quote is $18,557.20.

**M/S/CU:** Anderson/Thoemke to accept Corporate Technologies quote of $13,172.00 for new office server.

G. NEW BUSINESS

1. Liability Coverage Waiver: League of Minnesota requires this form to be signed that we waive or do not waive the monetary limits on municipal tort liability coverage.

**M/S/CU:** Nelson/Anderson to approve checking box DOES NOT WAIVE on Liability Coverage Waiver.

2. City Wide Rummage Sale is usually last Saturday of July. Discussion. City will not promote City Wide Rummage Sales.

H. OLD BUSINESS

I. OTHER BUSINESS

J. ANNOUNCEMENTS

1. Coufal announced Recruitment night is June 15th for LPFD.

2. Jon Nelson is resigning due to not living in city limits. He has enjoyed his time on the council. Council thanks Jon for his time and commitment.

**M/S/CU:** Beaudine/Thoemke to approve Jon Nelson’s City Council resignation.

\*position will be advertised on Facebook and website.

K. ADJOURNMENT

**M/S/CU:** Beaudine/Nelson to adjourn at 8:28 pm.