CALL TO ORDER

1. Meeting called to order by John Beaudine at 7:00 PM at the Lake Park City Center. Beaudine verbally gave his resignation as Councilperson due to his election of Mayor.

**M/S/CU:** Anderson/ Wittrock to approve of John Beaudine as Councilperson due to his election of Mayor for the City of Lake Park.

1. Oath of Office

a. Oath of Office administered by Neuner to elected officials: Anderson, Beaudine, Seley and Wittrock.

b. Resolution 21-101: written letter of resignation from Councilperson John Beaudine, resigning his term as Councilperson due to his election and impending qualification as Mayor. John Thoemke is appointed to serve as Councilperson to fill the expired Council term of John Beaudine.

**M/S/RC:** Wittrock/Anderson to approve Resolution 21-101: written letter of resignation from Councilperson John Beaudine, resigning his term as Councilperson due to his election and impending qualification as Mayor. John Thoemke is appointed to serve as Councilperson to fill the expired Council term of John Beaudine.

**Roll Call:** Beaudine – Aye; Wittrock – Aye; Seley – Aye; Anderson – Aye

c. Oath of Office administered by Neuner to appointed official: Thoemke. All members present.

B. ROLL CALL

1. Members Present: Jon Anderson, John Beaudine, Jenna Seley, John Thoemke, Aaron Wittrock

2. Members Absent: None

3. Staff: Chris Bromeling, Brady Burnside, Dave Coufal, Todd Frank, Sarah Mikkelsen, Lonnie Neuner, Carly Olson

4. Contracted Services: Charlie Ramstad

5. Media: Tammy Odegaard, Lakes Country Connection

6. Guests: None

C. ADDITIONS AND/OR REMOVALS

D. PUBLIC FORUM & CORRESPONDENCE

E. CONSENT AGENDA

1. Minutes of 12-14-20 Regular Meeting

2. Bills

3. Council Reports

**M/S/CU:** Thoemke/Seley to approve the consent agenda.

**Roll Call:** Beaudine – Aye; Anderson – Aye; Thoemke – Aye; Wittrock – Aye; Seley – Aye

F. ADDITIONAL BILLS

**M/S/CU:** Anderson/Wittrock to approve the additional bills totaling $35,178.62.

G. STAFF REPORT

**1. Moore Engineering, City Engineer-** Absent

**2. Dave Coufal, Fire Chief**

1. No fire calls

2. Coufal is recommending two new applicants to join the fire department as probationary members; Burnside has completed the background checks. Coufal recommends Aaron Schrober and Scott Beadle.

**M/S/CU:** Thoemke/Wittrock to approve Aaron Schrober and Scott Beadle as probationary members of the fire department as recommended by Coufal.

3. Chiefs Meeting in Lake Park on January 26th at the City Center, meal will be served.

**3. Brenda Seley, Nutrition Coordinator -** absent

**4. Carly Olson, Municipal Liquor Manager**

1. Bar opened 1-11-21. It has been busy.

2. Mid-Nite Riders will be meeting to discuss and possible small version of the Vintage Run because the Cormorant Store will sponsor it. The will contact Olson if it is approved. Olson will take part in the prizes for the run. Run is scheduled for February 6th, 10-4 pm. Frank shared he is concerned about parking and snow removal. Utility Department will not be removing snow and area businesses should be contacted for parking availability.

**5. Brady Burnside, Police Chief**

1. Burnside reported less accidents due to the mild winter.

2. Squad was damaged in a high speed pursuit, getting quotes and will borrow a car while the squad is being fixed.

**6. Todd Frank, Utility & Public Works Superintendent**

1. Skid Steer is not purchased, reviewing quotes.

2. Arvig wants to put fiber in town and has sent customers informational letters. Frank shared mapping on location of digging. Frank asked Ramstad if MidCo and Arvig can work together and they can do locating once. Ramstad explained fees and steps that are needed for Marco to be able to install and sell their packages in Lake Park.

3. Frank would like to revisit the cost of living raise as he thinks it should be higher than 1%. Neuner handed out information with area towns percentages, which are higher. Council is not opposed to revisit, but needs more than one year comparison of cost of living raises from these other towns.

**\*\*Tabled until next meeting.**

**7. Charlie Ramstad, City Attorney**

1. Revisited discussion on Arvig and MidCo. It will be published that The City of Lake Park, Minnesota requests applications for Franchise rights to provide Cable Service and construct, reconstruct, operate and maintain a Cable System in the Rights-of-Way in the City by MidCo. Hearing will be February 8th at 7:00 pm at City Hall. Arvig’s contract is up for renewal and will be reviewed by Ramstad.

**8. Lonnie Neuner, City Clerk-Treasurer**   
a. Review of Trial Balance

b. Transfer - Electric to General Fund & Nutrition Services

1. Neuner recommends transferring $15,000 from Electric to General Fund and $14,000 from Electric to Nutrition Services.

**M/S/CU:** Thoemke/Anderson to approve transferring $15,000 from Electric to General Fund and $14,000 from Electric to Nutrition Services.

c. Neuner shared he was asked if the LPA Boys Basketball Team could use the City Center for eating their meals before a home game. Council discussion. The City Center is closed due to COVID and will not be available.

H. NEW BUSINESS

1. Employee Step Advancement

a. All employees received a favorable review, except one. Council discussion.

**M/S/CU:** Thoemke/Wittrock to approve all employees Step Advancements for 2021.

1. 2021 Official Information
   1. Designation of Meeting Date & Time¸ Liaisons, Official Wages & Rates
      1. Minimum wage is $10.08 not $10.00
      2. Neuner suggested raising election judge pay from $10.00 to $12.00 per hour.

**M/S/CU:** Thoemke/Seley to approve raising election judge pay from $10.00 to $12.00 per hour.

**M/S/CU:** Anderson/Wittrock to approve 2021 Official Information Page.

1. Labor & Equipment Fees

**M/S/CU:** Wittrock/Thoemke to approve Labor & Equipment Fees.

4. Resolution 21-102 – City Depository & Newspaper

**M/S/CU:** Anderson/Thoemke to approve Resolution 21-102- City Depository & Newspaper.

**Roll Call:** Beaudine – Aye; Anderson – Aye; Thoemke – Aye; Wittrock – Aye; Seley – Aye

5. Resolution 21-103 – Fire Department Relief Association Premise Permit

**M/S/CU:** Nelson/Thoemke to approve – Fire Department Relief Association Premise Permit.

**Roll Call:** Beaudine – Aye; Anderson – Aye; Thoemke – Aye; Wittrock – Aye; Seley – Aye

6. EDA Appointments

a. Discussion on Thoemke and Seley being on EDA Board.

**M/S/CU:** Wittrock/Anderson to approve Thoemke and Seley presenting Council on the EDA Board.

1. OLD BUSINESS
2. Beaudine will discuss property tax statement with Lakes Accounting.

J. OTHER BUSINESS

K. ANNOUNCEMENTS

a. Anderson congratulates Beaudine on a job well done on his first meeting being Mayor.

L. ADJOURNMENT

**M/S/CU:** Anderson/Thoemke to adjourn meeting at 8:14 PM.