CALL TO ORDER

1. Meeting called to order by Mayor John Beaudine at 7:00 PM at the Lake Park City Center.

Mayor Beaudine asked all managers and contracted staff for written reports, unless they felt it was necessary to be present at the meeting. It is important to follow the Governor’s guidelines and practice social distancing. Council and staff that are present are 6 feet distanced.

A. ROLL CALL

 1. Members Present: Jon Anderson, John Beaudine, Jenna Seley, John Thoemke, Aaron Wittrock

 2. Members Absent: None

 3. Staff: Chris Bromeling, Brady Burnside, Dave Coufal, Todd Frank, Sarah Mikkelsen, Lonnie Neuner

 4. Contracted Services: Charlie Ramstad

 5. Media: Teri Osterman, Brett Steele

 6. Guests: None

B. PUBLIC HEARINGS

 1. Wellhead Protection Plan – Teri Osterman

\*Mayor Beaudine opens hearing at 7:03 pm.

Osterman presented the Wellhead Protection Plan to the council. It was reviewed and action was requested for submittal to the Department of Health. The objective of the work activities is to complete an inventory of the pertinent potential contaminant sources within the approved DWSMA and develop a management plan addressing potential contaminant sources and associated reporting requirements in order to meet the wellhead protection rule requirements for wellhead protection.

 \*Mayor Beaudine closed the Wellhead Protection Plan hearing at 7:10 pm.

**M/S/CU:** Wittrock/Anderson to approve the Wellhead Protection Plan and submit to Department of Health.

1. Brett Steele – Midco

\*Mayor Beaudine opens hearing at 7:10 pm

Steele shared timelines and information on a cable franchise to Tekstar Cable Vision, Inc to maintain a cable communications system in the City of Lake Park. Ramstad explained franchise fees, hearings and contracts. Discussion on Franchise Fees.

\*\*Council recommends a 2% Franchise Fee.

\*Mayor Beaudine closed the Cable Franchise hearing at 7:26 pm.

C. ADDITIONS AND/OR REMOVALS

 Seley reports that the EDA Board would like to recommend Mariah Stone to be a member.

**M/S/CU:** Anderson/Thoemke to approve Mariah Stone to be a member of the EDA Board.

D. PUBLIC FORUM & CORRESPONDENCE

E. CONSENT AGENDA

 1. Minutes of 1-11-21 Regular Meeting

a. Wittrock stated he would like to add that City Center is closed due to Covid restrictions on section #8. C. \*minutes have been amended for 1-11-21

 2. Bills

a. Beaudine inquired about the bridge consulting cost. Neuner replied that this is one and only payment for the engineer bridge cost.

 3. Council Reports

**M/S/CU:** Anderson/Seley to approve the consent agenda.

**Roll Call:** Beaudine – Aye; Anderson – Aye; Thoemke – Aye; Wittrock – Aye; Seley – Aye

F. ADDITIONAL BILLS

 \*Add Johnson Lock and Key for fire hall keys $26.84

M/S/CU: Thoemke/Seley to approve additional bills.

G. STAFF REPORT

 **1. Moore Engineering, City Engineer:** Tyson Hajicek - absent

 **2. Dave Coufal, Fire Chief**

 a. 4 fire calls

 b. Grant for $225- landing lights – Lake Region Electrical Co-op

c. Township Protection – meeting with each Township to discuss rate increase for fire protection. Will be using the formula provided by League of MN Cities for township protection cost.

\*Fire Protection Resolutions will be tabled until March Council Meeting.

**M/S/CU:** Anderson/Thoemke to approve the rate increase using League of MN Cities formula for protection cost.

1. **Brenda Seley, Nutrition Coordinator** - absent

a. Board of Aging met and is still recommending to have City Center Closed due to Covid restrictions.

 **4. Carly Olson, Municipal Liquor** Manager - absent

 **5. Brady Burnside, Police Chief**

 a. Body work is complete on squad car, striping will be done soon.

 6**. Todd Frank, Utility & Public Works Superintendent**

 a. Frank announced that he has decided on a New Holland skid steer for approximately $29,000 after the trade in of our current skid steer of $18,000.

 **7. Charlie Ramstad, City Attorney**

 **8. Lonnie Neuner, City Clerk-Treasurer**
a. Review of Trial Balance – will email to council

H. NEW BUSINESS

 1. Cost of Living Increase

 a. Wittrock reviewed CPI and was 1.1% for Midwest Region 2020. He also reviewed Step and Grade which approximately 3% increase with your yearly step from your performance. Beaudine stated the council needs to base cost of living on 3rd party or independent source.

 \*\*Council will not change cost of living that was 1.0% in January.

I. OLD BUSINESS

a. Lakes Accounting Taxes: Beaudine recommends paying first half of 2021 taxes due in May because it was not stated in current contract that it is the tenants responsibility to pay taxes. He will discuss upcoming contract and taxes with Lakes Accounting.

**M/S/CU:** Wittrock/Thoemke to approve paying first half of 2021 taxes for Lakes Accounting.

J. OTHER BUSINESS

K. ANNOUNCEMENTS

L. ADJOURNMENT

**M/S/CU:** Anderson/Thoemke to adjourn meeting at 8:17 PM.