CALL TO ORDER

1. Meeting called to order by Mayor John Beaudine at 7:00 PM at the Lake Park City Center.

Mayor Beaudine asked all managers and contracted staff for written reports, unless they felt it was necessary to be present at the meeting. It is important to follow the Governor’s guidelines and practice social distancing. Council and staff that are present are 6 feet distanced.

A. ROLL CALL

1. Members Present: Jon Anderson, John Beaudine, Jenna Seley, John Thoemke, Aaron Wittrock

2. Members Absent: None

3. Staff: Chris Bromeling, Brady Burnside, Dave Coufal, Todd Frank, Sarah Mikkelsen, Lonnie Neuner

4. Contracted Services: Charlie Ramstad

5. Media:

6. Guests: Brett Steele

B. ADDITIONS AND/OR REMOVALS

C. PUBLIC FORUM & CORRESPONDENCE

1. Midcontinent Communications & Tekstar Cablevision Franchise Fees Ordinances and summaries will be discussed later in agenda.

D. CONSENT AGENDA

1. Minutes of 2-8-21 Regular Meeting

a. Beaudine stated H. New Business, 1. a. should be : Beaudine stated the council needs to base cost of living on 3rd party or independent source.

2. Minutes of 2-22-21 Special Meeting

3. Bills

a. Beaudine asked what are the Zuercher maintenance fees? Burnside replied that it is the police department’s yearly software maintenance fees.

4. Council Reports

**M/S/CU:** Wittrock/Thoemke to approve the consent agenda.

**Roll Call:** Beaudine – Aye; Anderson – Aye; Thoemke – Aye; Wittrock – Aye; Seley – Aye

E. ADDITIONAL BILLS

M/S/CU: Anderson/J.Seley to approve additional bills.

F. STAFF REPORT

**1. Moore Engineering, City Engineer**-absent

**2. Dave Coufal, Fire Chief** (will be attending later) Chris Bromeling, Assistant Chief is present

**3. Brenda Seley, Nutrition Coordinator**-absent

**4. Carly Olson, Liquor Store Manager** - absent

a. J.Seley, Liquor Store Liaison, read report from Olson. Everything is going well. Friday night meat raffles have been busy. Open until 11. Olson is working on Summer Golf Tournament and funds from the event will be donated to LPA Legacy Foundation.

**5. Brady Burnside, Police Chief**

a. Garage: Burnside shared ideas on possible addition of garage for squad car and Alert vehicle. Council asked Burnside to move forward with researching cost, location and etc.

b. Burnside stated there has been multiple disturbances on a single residence on 3rd street. Burnside and Anderson will be actively patrolling that area.

**6. Todd Frank, Utility & Public Works Superintendent**

a. MNOPS Gas Inspector was here for two days and there was no violations.

**7. Charlie Ramstad, City Attorney**

a. Ramstad discussed Midcontinent Communications & Tekstar Cablevision Franchise Fees Ordinances.

**M/S/CU:** Wittrock/Anderson to approve 2021-03 Midcontinent Communications (MidCo) and Tekstar Cablevision (Arvig) ordinances and summaries, summaries to be published in the newspaper.

**M/S/CU:** Wittrock/Anderson to approve Midcontinent Communications Ordinance 2021-03 and summary.

**Roll Call:** Beaudine – Aye; Anderson – Aye; Thoemke – Aye; Wittrock – Aye; Seley – Aye

**M/S/CU:** Anderson/Seley to approve Tekstar Cablevision Ordinance 2021-04 and summary.

**Roll Call:** Beaudine – Aye; Anderson – Aye; Thoemke – Aye; Wittrock – Aye; Seley – Aye

b. Right of Way Ordinance 2021-01 – Council discussion

**M/S/CU:** Wittrock/Thoemke to approve Rite of Way Ordinance 2021-01 and summary.

**Roll Call:** Beaudine – Aye; Anderson – Aye; Thoemke – Aye; Wittrock – Aye; Seley – Aye

c. Underground Ordinance 2021-02 – Council discussion

**\*\*Tabled Underground Ordinance 2021-02**

**8. Lonnie Neuner, City Clerk-Treasurer**a. Review of Trial Balance

1. Electric will receive a $16,000 refund from MMUA.

2. Lake Park Alert & Lake Park Fireman’s Auxiliary would like to meet in the City Center. Council discussion. Council consensus: Alert and Auxiliary can use City Center, but need to maintain social distancing and wear masks.

**9. Chris Bromeling, Assistant Fire Chief**

a. 2 Fire calls. 1 motor vehicle, 1 fire

b. Getting ready for grass season

c. Fire Chief Coufal attending Township meetings to explain and answer questions in regards to change in billing for fire coverage.

d. Bromeling extended a Thank You to Corey Will, Utility Department for graveling on the last fire call due to the driveway’s icy conditions.

G. NEW BUSINESS

1. Employee Committee

a. Discussion on forming an employee/council committee to discuss topics. Anderson and Wittrock will be the council representatives. Employees will have two representatives. Meetings will be held on a different night from the regular council meeting. Topics will be brought to the regular council meeting if necessary.

2. Cost of Living

a. Anderson discussed with council that he would like to further research cost of living and have it be part of the Employee Committee Meeting. Council discussion.

3. Pool Salaries

a. Pool salaries are reviewed every two years. Recommendation to raise all pool salaries $1.00 for 2021 season.

**M/S/CU:** Thoemke/Anderson to approve $1.00 increase for all 2021 pool salaries.

H. OLD BUSINESS

I. OTHER BUSINESS

**a. Dave Coufal, Fire Chief (Staff Report)**

1. Coufal joined council meeting late due to attending Lake Park township meeting. Coufal shared he has been attending township meetings to explain, discuss and answer any questions because of the change in fire billing. He plans to continue to attend a yearly meeting with each township within our fire coverage area.

2. Coufal would like to work on coding expense and revenue sheets in the future.

3. Coufal stated that Neuner will be emailing monthly Fire Department budget reports to him.

J. ANNOUNCEMENTS

K. ADJOURNMENT

**M/S/CU:** Thoemke/Anderson to adjourn meeting at 8:42 PM.