CALL TO ORDER

1. Meeting called to order by Mayor John Beaudine at 7:00 PM at the Lake Park City Center.

A. ROLL CALL

 1. Members Present: John Beaudine, Jenna Seley, Jon Anderson, Aaron Wittrock

 2. Members Absent: John Thoemke

 3. Staff: Chris Bromeling, Brady Burnside, Dave Coufal, Todd Frank, Sarah Mikkelsen, Lonnie Neuner, Carly Olson

 4. Contracted Services: Charlie Ramstad, Tyson Hajicek

 5. Media:

 6. Guests:

B. ADDITIONS AND/OR REMOVALS

 1. Neuner: add items: Pool, Recovery Funds, Lakes Accounting Lease

C. PUBLIC FORUM & CORRESPONDENCE

D. CONSENT AGENDA

 1. Minutes of 4-12-21 Regular Meeting

 2. Minutes of 5-4-21 Special Meeting

a. Beaudine asked if Labrista/Fork on the Road came in with paperwork for food truck. Mikkelsen: yes she did come in with application and payment.

 3. Bills

 4. Council Reports

**M/S/CU:** Wittrock/Anderson to approve the consent agenda.

**Roll Call:** Beaudine – Aye; Anderson – Aye; Wittrock – Aye; Seley – Aye

E. ADDITIONAL BILLS

**M/S/CU:** Anderson/Wittrock to approve additional bills in the amount of $13,901.27.

F. STAFF REPORT

 **1. Moore Engineering, City Engineer (**will be joining later in meeting)

 **2. Dave Coufal, Fire Chief**

 a. 6 calls: 2 motor vehicle, 2 structure, 2 other fires

 b. Burned Lake Flora last week, will be burning lagoons this week.

 c. Reprogramming of pagers will be starting today.

 d. Monthly reports needed from Neuner.

 **3. Brenda Seley, Nutrition Coordinator** - absent

 **4. Carly Olson, Municipal Liquor Manager**

a. Friday 5/7/21 was the first day of staying open until 1:00 am. Olson informed night shift, bar can close early on Monday, Tuesday and Wednesday at 11:00 pm if no customers.

b. Olson recommends two new hires: Vinny Larson, grade 1, step 3 and Tyler Lende, grade 1, step 1.

-Beaudine asks if they will be working nights or days. Olson replied Larson will be covering days and Lende will be evenings.

**M/S/CU:** Anderson/Wittrock to approve Liquor Store new hires Vinny Larson, grade 1, step 3 and Tyler Lende, grade 1, step 1.

 c. Golf Tournament scheduled for June 26th, 2021

 d. Street dance is scheduled August 28th, 2021 with Slammabamma.

 **5. Brady Burnside, Police Chief**

 a. Complaints received in regards to 1st street access due to sewer project.

 b. ATV’s have been a problem in town, tends to be out of towners.

 c. Waiting on quote for the garage. May wait due to price of materials.

 **6. Todd Frank, Utility & Public Works Superintendent**

 a. 95% of our time is spent locating for Arvig. High voltage wiring was damaged and fixed during their digging.

 b. Fixed more street than projected on project, approximate additional cost is $10,000.

 c. Mid June, Arvig should be completing project. Midco will be coming to town mid to late June.

 **7. Charlie Ramstad, City Attorney**

 a. Ramstad presented Lakes Accounting Lease for June 1st-December 31, 2021 and discussed renewal lease for 2022. Discussion.

**M/S/CU:** Wittrock/ Seley to approve Lakes Accounting Lease for June 1st-December 31, 2021.

b. Ramstad, EPIC, Jason Murray and Neuner met about TIF 1-3. It appears they are moving forward with plans. Frank commented that he received a gopher one locate for the old high school.

 **8. Lonnie Neuner, City Clerk-Treasurer**
a. Review of Trial Balance

 1. Coufal asked if township fire protection funds can be moved at the end of the year. Neuner said he would prefer it not to change and the money be distributed to each fund when received.

 b. Copier Lease: Marco lease is up for renewal.

 1. Neuner recommended renewing Marco renewal quote.

**M/S/CU:** Anderson/Wittrock to approve Marco renewal lease.

c. Pool: we have received 2 applications, it has been advertised in many locations. No applications for manager.

d. Recovery Funds: Neuner distributed fact sheet on possible recovery funds to respond to the COVID-19 Emergency. Asked council to review and share ideas in the next meetings on if we can utilize any of these funds.

**M/S/CU:** Anderson/Wittrock to approve Marco renewal lease.

G. NEW BUSINESS

 1. Fund Deficits

a. Wittrock distributed a spreadsheet with the breakdown of his research of 2015-2019 audit. Discussion. Neuner suggested that the auditor should come to a meeting to answer questions on deficit. Neuner will contact auditor.

 2. Records Destruction

 a. Records Destruction Report presented to council for review.

**M/S/CU:** Anderson/Seley to approve the Records Destruction Report.

1. FD Relief City Contribution

a. Anderson asked for clarification on $10,000 City contribution in December of 2020 to Fire Department and not Fire Relief. Neuner explained that the original $3,412 was levied for Fire Relief and in December the levy was changed to $10,000 for Fire Department to alleviate revenue deficit. Discussion.

 4. City Center Use

a. Senior Foot Care would like to use the City Center again. Discussion.

**M/S/CU:** Anderson/Seley to deny return of Senior Foot Care.

8:25 Moore Engineering, Hajicek enters

 5. Health Insurance

a. Wittrock shared there was a meeting with two employees and himself (the other council member was unable to attend) to discuss health benefits as our health insurance will be renewing. Raising the insurance cap to $17,500 per year and having an opting out was discussed. Discussion.

**M/S/CU:** Anderson/Wittrock to increase health insurance cap of $17,500 per year per employee starting in July 2021 for Blue Cross Blue Shield health insurance.

F. STAFF REPORT (continued)

 **1. Moore Engineering, City Engineer, Tyson Hajicek**

a. Hajicek shared he did not receive an application for payment from Houge. He will have it for next month’s meeting. Work is almost complete on 1st street, they will moving to 5th street shortly.

H. OLD BUSINESS

I. OTHER BUSINESS

 a. Beaudine would like to start and continue a staff report from the EDA meeting at the council meeting.

J. ANNOUNCEMENTS

K. ADJOURNMENT

**M/S/CU:** Anderson/Wittrock to adjourn meeting at 8:41 PM.