CALL TO ORDER

1. Meeting called to order by Mayor John Beaudine at 7:00 PM at the Lake Park City Center.

A. ROLL CALL

1. Members Present: Jon Anderson, John Beaudine, Jenna Seley, Aaron Wittrock

2. Members Absent: John Thoemke

3. Staff: Chris Bromeling, Brady Burnside, Dave Coufal, Todd Frank, Sarah Mikkelsen, Lonnie Neuner, Carly Olson

4. Contracted Services: Charlie Ramstad, Cavin Berube

5. Media:

6. Guests: Tim Godfrey, Katie O’Connell, Maria Nelson, Traci Raknerud

B. ADDITIONS AND/OR REMOVALS

1. Wittrock: add COVID-19 Preparedness Plan to New Business

C. PUBLIC FORUM & CORRESPONDENCE

1. Tim Godfrey – LPA Superintendent

a. Godfrey shared LPA Referendum, Pave the Way fast facts. On Tuesday, November 2, 2021 district voters will consider a two question bond referendum to invest $22.96 million to renovate and improve the facilities. The impact will be more space and improved learning areas at our Elementary, improved physical conditions at our Elementary, more space and improved Career and Tech Ed areas at our Secondary. If approved the tax impact on average $250,000 homeowner would be about $19.42 per month.

2. Traci Raknerud, Katie O’Connell, Marie Nelson – Pool

a. O’Connell presented a request for permission to form a committee to explore options for the pool. Discussion. Council does not have an issue with a committee gathering plans/ideas for our pool.

D. CONSENT AGENDA

1. Minutes of 8-9-21 Regular Meeting

2. Bills

3. Council Reports

**M/S/CU:**  Wittrock/Anderson to approve the consent agenda.

**Roll Call:** Beaudine – Aye; Anderson – Aye; Wittrock – Aye; Seley – Aye;

E. ADDITIONAL BILLS

a. Neuner added one addition for Dave Coufal, $112.80, reimbursement for Pumpkin Fest parade candy.

**M/S/CU:** Wittrock/Seley to approve additional bill.

F. STAFF REPORT

**1. Moore Engineering, City Engineer, Cavin Berube**

a. Change Order No. 2: existing conditions prior to completing the sanitary sewer relining have changed and there are areas that are no longer able to be just relined. Additional effort will be needed in areas creating additional payment of $68,162.85.

**M/S/CU:** Wittrock/Anderson to approve increasing Change Order No. 2 in the amount of $68,162.85.

b. Moore Engineering will be meeting with Frank and Neuner to discuss Treatment Plant.

1. **Dave Coufal, Fire Chief**
   1. 6 fire calls

b. Working on OSHA, it has been extend until November 15th.

c. Relief Calendar, City usually donates $500.

**M/S/CU:** Anderson/Wittrock to approve donating $500.00 to Fire Relief Calendar.

**3. Brenda Seley, Nutrition Coordinator**

**4. Carly Olson, Municipal Liquor Manager**

a. Customer Appreciation was a success. Thank you to the Fire Department for all the help.

b. Next event is Pumpkin Fest, karaoke is scheduled.

**5. Brady Burnside, Police Chief**

a. Cameras: waiting for quotes.

**6. Todd Frank, Utility & Public Works Superintendent**

a. Snow removal: Utility Department would like to revisit removing snow for Lake Park Lutheran and St. Francis. Beaudine will contact churches and report back next council meeting.

b. Franks reports they have been working on gas main, locates and electrical issues.

**7. Charlie Ramstad, City Attorney**

a. nothing to report

**8. Lonnie Neuner, City Clerk-Treasurer**   
a. Review of Trial Balance

b. 2022 Tax Levy: Neuner discussed different options for tax levy.

**M/S/CU:** Anderson/ Wittrock to approve 8% 2022 Tax Levy.

G. NEW BUSINESS

1. Payment in Lieu of Taxes

a. Discussion

**\*\*Tabled**

1. Stop Sign – 1st & Canfield: Discussion. Caution at Play signs will be purchased and installed. Stop sign deemed unnecessary.
2. MAHUBE Energy Assist. Contract Renewal: City of Lake Park agrees to cooperate with Mahube to deliver financial assistance October 1, 2021 through September 30, 2022.

**M/S/CU:** Anderson/Wittrock to approve Energy Assistance Program Contract, October 1, 2021 through September 30, 2022.

1. COVID – 19 Policy

a. Wittrock would like to review top paragraph on page 6 of COVID -19 Policy. Discussion.

**M/S/CU:** Wittrock/Seley to approve the updated Covid-19 Policy, top paragraph of page 6 to read as: Employees, both part time and full time, testing positive for COVID-19 will be granted a 10 day period of COVID-19 sick leave. Part time employees will be paid COVID-19 sick leave according to their average amount of hours worked for a 10 day period. Full time employees will receive COVID-19 sick leave for the days they normally work. Department supervisors will decide/approve any COVID-19 sick leave for part time employees. This sick leave is separate from normal sick leave. Department supervisors will decide/approve any COVID-19 sick leave. Anyone not working because of being exposed to COVID-19 or having symptoms of COVID-19 are required to be tested by the end of the next business day.

H. OLD BUSINESS

a. Personnel Committee: Anderson said committee met and recommends vacation remains the same for Senior Nutrition. Discussion. Beaudine would like to review handbook and discuss with Nutrition Coordinator.

**\*\*Tabled**

I. OTHER BUSINESS

J. ANNOUNCEMENTS

K. ADJOURNMENT

**M/S/CU:** Anderson/Wittrock to adjourn at 8:26 pm.