CALL TO ORDER

1. Meeting called to order by Mayor John Beaudine at 7:00 PM at the Lake Park City Center.
2. ROLL CALL

1. Members Present: Jon Anderson, John Beaudine, Jenna Seley, John Thoemke, Aaron Wittrock

2. Members Absent:

3. Staff: Chris Bromeling, Dave Coufal, Todd Frank, Sarah Mikkelsen, Lonnie Neuner, Carly Olson

4. Contracted Services: Charlie Ramstad

5. Media:

6. Guests:

B. ADDITIONS AND/OR REMOVALS

Additions to New Business: ARPA Funds

C. PUBLIC FORUM & CORRESPONDENCE

D. CONSENT AGENDA

1. Minutes of 10-11-21 Regular Meeting

2. Minutes of 10-21-21 Special Meeting

a. Approval of advertising was not Seley, she was absent. Correct to Wittrock/Thoemke.

3. Bills

4. Council Reports

**M/S/CU:**  Thoemke/Wittrock to approve the consent agenda.

**Roll Call:** Anderson – Aye; Thoemke – Aye; Wittrock – Aye; Beaudine – Aye, Seley – Aye

E. ADDITIONAL BILLS

**M/S/CU:** Anderson/Thoemke to approve additional bills in the amount $29,401.28.

F. STAFF REPORT

**1. Moore Engineering, City Engineer**-absent

**2. Dave Coufal, Fire Chief**

a. 3 fire calls

b. Coufal received two resignations: Vance Larson and Scott Beadle.

**M/S/CU:**  Anderson/Thoemke to approve resignations of Vance Larson and Scott Beadle.

c. Fire Department will be hosting a meeting for their fire district townships on January 19th at 7:00 pm at Lake Park City Center to discuss upcoming township contracts.

d. Coufal will be attending a Fire Chief Boot Camp first weekend of December.

**3. Brenda Seley, Nutrition Coordinator**-absent

**4. Carly Olson, Municipal Liquor Manager**

a. Friday nights are busy with meat raffles and pig races.

b. They may be expanding the hot lunch special.

c. Every other Saturday will be karaoke.

d. Beaudine mentioned that Olson should be looking into replacing fryer. Olson stated it was recently fixed and is working at the time.

**5. Brady Burnside, Police Chief**

a. Not having much luck getting third camera quote.

b. Discussion on advertising open position.

**M/S/CU:**  Anderson/Thoemke to rescind previous motion to advertise policer officer position by November 30th.

**6. Todd Frank, Utility & Public Works Superintendent**

a. Frank has a resignation: Kenny Smigelsky. Would like to advertise for position until November 30, 2021.

**M/S/CU:**  Anderson/Wittrock to accept Kenny Smigelsky’s resignation.

**M/S/CU:**  Thoemke/Wittrock to approve advertising for his Utility Worker position until November 30th, 2021.

**7. Charlie Ramstad, City Attorney**

a. Working on Fire Department topics. Discussion.

**8. Lonnie Neuner, City Clerk-Treasurer**   
a. Review of Trial Balance

b. Wittrock would like to review code book and possibly clean up codes and make changes for 2022 Fire Department codes. Will contact Neuner and work with him.

G. NEW BUSINESS

1. Resolution 21-1101: A resolution specifying the polling location for the City of Lake Park.

**M/S/CU:**  Anderson/Thoemke to approve Resolution 21-1101, Lake Park City Center is the designated polling location.

1. Resolution 21-1102: A resolution adopting rates and charges for municipal utility accounts pursuant to Lake Park City Code.

**M/S/CU:**  Anderson/Thoemke to approve Resolution 21-1102, adopting rates and charges for municipal utility accounts effective with charges payable in January 2022.

Rates are as follows:

Type of User Base Monthly Plus Monthly Rate

Rate charged charged per 1,000 gallons

Residential and Commercial & School Metered: $32.00 $5.00

Residential and Commercial Non-metered: $42.50

Apartment Unit (Apts. with > 8 Units): $27.50 per unit $5.00

Cenex, Sunnyside & Jetvig Shop: $54.50 $7.00

\*Beaudine asks if anything will go out to residents. Mikkelsen says yes it will be mailed with December’s Utility bill.

1. Payment in Lieu of Taxes: Discussion on transferring payment in lieu of taxes from the 2020 Electric and Gas Funds. Payment of $53,402.00 could be transferred to General Fund.

**M/S/CU:**  Beaudine/Wittrock to approve Payment in Lieu of Taxes in the amount of $53,402.00 to the General Fund from the 2020 Electric and Gas Funds.

4. Lakes Accounting Lease: Discussion on contract changes. Ramstad will draft contract for December Council meeting.

5. ARPA Funds: Wittrock researched uses for ARPA Funds and feels one avenue to spend the funds would be our water infrastructure because it needs updating. Discussion. Neuner said that there is a possibility of receiving more funds from Becker County.

H. OLD BUSINESS

I. OTHER BUSINESS

J. ANNOUNCEMENTS

1. Truth in Taxation Meeting, Dec. 6th, 6:00 PM

K. ADJOURNMENT

**M/S/CU:** Anderson/Thoemke to adjourn at 7:50 pm.