CALL TO ORDER

1. Meeting called to order by Mayor Beaudine at 7:00 PM at the Lake Park City Center.

A. ROLL CALL

1. Members Present: Jon Anderson, John Beaudine, John Thoemke, Aaron Wittrock, Jenna Seley

2. Members Absent:

3. Staff: Chris Bromeling, Brady Burnside, Dave Coufal, Todd Frank, Sarah Mikkelsen, Lonnie Neuner, Carly Olson

4. Contracted Services: Charlie Ramstad, Tyson Hajicek

5. Media:

6. Guests: Dan Martinson, Jason Bristlin, Andy Nelson, Dan Walvatne, Jason Francis

B. ADDITIONS AND/OR REMOVALS

C. PUBLIC FORUM & CORRESPONDENCE

1. Jason Bristlin/Jason Francis of Turnkey Solutions - TIF

a. Bristlin would like to sell old football field property to Turnkey Solutions. Francis of Turnkey presented application for Tax Increment Financing. Discussion.

**M/S/CU:** Anderson/Thoemke to consent to the TIF 1-2 assignment LPD, LLC to Turnkey Solutions & Development LLC.

D. CONSENT AGENDA

1. Minutes of 1-10-22 Regular Meeting

a. Add effective date of Nick Owens hire as January 10th, 2022.

2. Bills

a. Thoemke asked about coding and cost of Lake Country Connection Liquor Store ad. Mikkelsen stated that cost of ad is divided into 50% on sale and 50% off sale.

b. Mikkelsen would like guidance on how to code fire door locks invoice. Council said to code to City Center.

3. Council/EDA Reports

a. Seley reported that a new resident will be moving into the 8 plex. Discussion on board member, maybe possible opening.

**M/S/CU:** Wittrock/Anderson to approve the consent agenda with changes.

**Roll Call:** Beaudine – Aye; Anderson – Aye; Thoemke – Aye; Wittrock – Aye; Seley – Aye

E. ADDITIONAL BILLS

**M/S/CU:** Anderson/ Wittrock to approve the additional bills totaling $74,958.02.

F. STAFF REPORT

**1. Moore Engineering, City Engineer, Tyson Hajicek**

a. Discussion on Resolution 22-2206: The City will be applying to the MN Public Facilities Authority for a loan from the Drinking Water Revolving Fund for improvements to its municipal water treatment system. Discussion.

**M/S/CU:** Thoemke/Wittrock to approve Resolution 22-2206.

1. **Dave Coufal, Fire Chief**

a. 4 fire calls

b. Meeting room improvements in City Center: project cost will be $2,749.87: two televisions and equipment. Fire Department members would like to pay for the training room improvements using the calendar donations.

**M/S/CU:** Wittrock/Seley to accept donation from Fire Department members to purchase two televisions and equipment for the meeting room in the City Center using the calendar donations.

-Discussion on use of equipment. Anderson would like it to be City use only, not anyone who is renting City Center. Discussion.

**M/S/CU:** Anderson/Beaudine to approve City use only for new equipment in meeting room.

c. Fire Protection Resolutions

**M/S/CU:** Anderson/Wittrock to approve Cuba Township Resolution 22-201.

**Roll Call:** Anderson – Aye; Beaudine – Aye; Thoemke – Aye; Wittrock – Aye; Seley - Aye

**M/S/CU:** Anderson/Thoemke to approve Cormorant Township Resolution 22-203.

**Roll Call:** Anderson – Aye; Beaudine – Aye; Thoemke – Aye; Wittrock – Aye; Seley - Aye

**M/S/CU:** Anderson/Thoemke to approve Hamden Township Resolution 22-204.

**Roll Call:** Anderson – Aye; Beaudine – Aye; Thoemke – Aye; Wittrock – Aye; Seley - Aye

**M/S/CU:** Anderson/Thoemke to approve Riceville Township Resolution 22-205.

**Roll Call:** Anderson – Aye; Beaudine – Aye; Thoemke – Aye; Wittrock – Aye; Seley - Aye

d. Wittrock would like to thank and applaud Chief Coufal and Jason Abbott and everyone who worked on this project with the townships.

e. Two donations received in the amount of $700 and one grant $2,442.00

**M/S/CU:** Wittrock/Thoemke to accept Fire Department donations totaling $700.00.

f. FD door locks were installed this past Saturday.

e. Received an EMS grant, $350, and plans on buying a few pagers.

**3. Brenda Seley, Nutrition Coordinator-absent**

**4. Carly Olson, Municipal Liquor Manager**

a. Old Timers day turned out great.

b. Olson discussed Point of Sale (POS) System with council. She had a representative at the Liquor Store explaining the system. Discussion. Olson will contact rep and get a few more answers and discuss at next month’s meeting.

**5. Brady Burnside, Police Chief**

a. New Squad Car. Discussion on lead time, battery life and cost. Burnside would be prefer the Durango over Hybrid.

**M/S/CU:** Anderson/Wittrock to approve to order Dodge Durango $30,566 to include $11,894.21 for equipment for a total of $42,460.21.

b. Received third quote information for security cameras from Verkada Security. They will be sending Burnside a trial of the software and cameras and will give a quote after trial period.

**6. Todd Frank, Utility & Public Works Superintendent**

a. Open Utility Position: Frank interviewed four candidates for the utility position. He recommends hiring Casey Mann February 16th, 2022, Grade 6, Step 6.

**M/S/CU:** Thoemke/Anderson to approve hiring Casey Mann February 16th, 2022, Grade 6, Step 6 for utility position.

b. Frank reports they are busy with removing snow, year-end reports and gas tests.

**7. Charlie Ramstad, City Attorney**

a. Ramstad continues to work with Fire Department, Neuner and LMC.

**8. Lonnie Neuner, City Clerk-Treasurer**   
a. Beaudine asks Neuner if he contacted EPIC. Neuner informed council that he contacted EPIC and they will be getting back to him.

b. Review of Trial Balance

1. Neuner reported water loan is paid off.

c. Election Judge Pay

1. Neuner is recommending raising Election Judge Pay rates to $12 to $16 per hour.

**M/S/CU:** Thoemke/Seley to approve raising Election Judge Pay rates to $12 to $16 per hour.

G. NEW BUSINESS

1. Swimming Pool

a. Discussion on pool for 2022 season. Beaudine recommends council to do pool research and bring ideas for next meeting.

2. Bill Coding

a. Mikkelsen asking for guidance from council on how to code attorney fees. Discussion.

**M/S/CU:** Anderson/Thoemke to approve coding all legal fees to Mayor/City.

H. OLD BUSINESS

I. OTHER BUSINESS

a. Coufal stated he will be bringing bids to next meeting for new unit 3/rescue.

J. ANNOUNCEMENTS

K. ADJOURNMENT

**M/S/CU:** Anderson/Wittrock to adjourn meeting at 9:08 PM.