CALL TO ORDER

1. Meeting called to order by Mayor Beaudine at 7:00 PM at the Lake Park City Center.

A. ROLL CALL

1. Members Present: John Beaudine, Aaron Wittrock, Jenna Seley, Jon Anderson

2. Members Absent: John Thoemke

3. Staff: Chris Bromeling, Todd Frank, Sarah Mikkelsen

4. Contracted Services: Dylan Ramstad Skoyles

5. Media:

6. Guests: Abby Anderson, Tanya Bergman

B. ADDITIONS AND/OR REMOVALS

1. Neuner asks to remove TIF 1-3 Revision, New Business #1 and replace with THC Ordinance.

C. PUBLIC FORUM & CORRESPONDENCE

D. CONSENT AGENDA

1. Minutes of 10-10-22 Regular Meeting

2. Minutes of 11-3-22 Special Meeting

a. Anderson requesting revisal on wording - C. Public Hearing on point on #5 to Public discussion concerning the public buildings.

3. Bills

a. Discussion on Mouse, Inc. tent rental item, coded correctly for city event.

4. Council/EDA Reports

a. Abby Anderson reported there will be Parade of Trees in the building located on the corner of highway 10 & 5. The new owner has graciously donated the space.

**M/S/CU:** Anderson/Wittrock to approve the consent agenda with said changes.

**Roll Call:** Beaudine – Aye; Wittrock – Aye; Anderson – Aye, Seley – Aye

E. ADDITIONAL BILLS

1. Brushmark Signs, $143.56 for Fire Department decals.

**M/S/CU:** Wittrock/Seley to approve the additional bills in the amount of $7,473.80.

F. STAFF REPORT

**1. Moore Engineering, City Engineer-absent**

**2. Dave Coufal, Fire Chief**

a. 6 calls

b. FD purchased rescue saw for $1,499.99 and Relief Association is donating funds to the City for the cost of the saw.

c. Elections approaching, working on resume/application for positions.

d. Coufal is wondering if we should have a contract/fee schedule with contractors when there are fire calls.

e. Coufal asking for approval to have annual December pay night in the City Center.

**\*\*Council Consensus is yes**

1. Coufal is asking if his personal truck can be added under the City auto insurance when he activates his lights for an emergency.

**\*\*Council Consensus is yes**

1. Relief Increase: Coufal recommends Lake Park Fire Relief Retirement from $$2,200 to $2,500 per member per year.

**M/S/CU:**  Wittrock/Seley to approve increase of Lake Park Fire Relief Retirement from $2,200 to $2,500 per member per year.

**3. Brenda Seley, Nutrition Coordinator-absent**

**4. Carly Olson, Municipal Liquor Manager**

a. Ordered a lot of inventory because distributers’ prices increased as of November 1st.

b. Trivia every Tuesday at 7 pm, having a good turnout.

c. Customer Appreciation December 10th.

d. Hoping to host a wine sampling.

e. Have a few karaoke’s booked.

f. Wittrock voiced concerned with the expenditures/revenues but understands due to ordering more inventory before price increase.

g. Olson mentioned inventory counting and options of days.

**5. Todd Frank, Utility & Public Works Superintendent**

a. Things are going smoothly. Working on snow removal equipment.

b. Culverts are installed by Med- Pac and Liquor Store.

c. Worked on water leaks by Tools-N-More and 5th street.

d. Anderson asked if transformers have been ordered for Turnkey Project. Frank will not order transformers until plans have been finalized.

**6. Dylan Ramstad Skoyles, City Attorney**

a. Discussion on TIF project.

**7. Lonnie Neuner, City Clerk-Treasurer**   
a. Review of Trial Balance – Wittrock mentioned the agenda has August revenue. Neuner will send updated revenue sheets to council.

b. Canvass Election Results – November 8th, 2022

Lake Park City Council

Britney Ronning – 152

Kayla Mayer – 106

Chris Dosh – 75

John Thoemke – 65

Write In – 3

**M/S/CU:** Anderson/Wittrock to approve Canvass Elections Results as printed in agenda.

G. NEW BUSINESS

1. THC Ordinance

a. Discussion on Ordinance 2022-11. Council will move forward but Ramstad Skoyles will look into questions asked by council and Olson.

**\*\*Tabled**

1. Emergency Operations Plan
   1. Discussion on EOP, council will review and would like this to be an annual review.

**\*\*Tabled**

1. Lakes Country Service Coop Renewal
   1. 2023 Membership Agreement, may provide purchasing and other services to cities and assist in special needs that may arise.

**M/S/CU:** Beaudine/Anderson to approve 2023 Lakes Country Service Cooperative Agreement.

\*\*F. Staff Report (Continued)

**8. Brady Burnside, Police Chief**

a. Still waiting to hear on radio grant. Car needs striping, but won’t take long.

b. Posted parking ordinance 71.03 on Facebook for parking restrictions between October 15 and April 15.

H. OLD BUSINESS

1. OTHER BUSINESS

J. ANNOUNCEMENTS

K. ADJOURNMENT

**M/S/CU:** Wittrock/Anderson to adjourn meeting at 7:54 PM.